

draft

On this the 10th day of December, 2019 at 9:00 A.M. the Honorable Commissioners Court of Blanco County convened in a REGULAR MEETING at a regular meeting place thereof in the Courthouse in Johnson City with the following members to-wit:

BRETT BRAY	COUNTY JUDGE
TOMMY WEIR	COMMISSIONER PCT. 1
EMIL UECKER	COMMISSIONER PCT. 2
CHRIS LIESMANN	COMMISSIONER PCT. 3
PAUL GRANBERG	COMMISSIONER PCT. 4
LAURA WALLA	COUNTY CLERK

ITEM 1 – Call to Order and Roll Call.

Judge Bray and all 4 County Commissioners present.

ITEM 2 – Pledge of Allegiance.

ITEM 3 - ITEM 4 – PUBLIC COMMENTS – opportunity for the general public to address the Court on any matter. Comments are limited to 3 minutes.

ITEM 4 – Consider approval of minutes of prior Commissioners Court meeting(s). Vote on any action taken. (Judge Bray). COMMISSIONER WEIR made the motion to dispense with the reading of the minutes and to approve the minutes as presented, seconded by Commissioner Uecker. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 5 – Consider approval of the estimated December 2019 payroll. Vote on any action taken. (Judge Bray)

COMMISSIONER LIESMANN made the motion to approve the estimated December 2019 payroll in the amount of \$314,221.26, seconded by Commissioner Granberg. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 6 – Consider approval of the official reports. Vote on any action taken. (Judge Bray)

COMMISSIONER GRANBERG moved to approve the official reports, seconded by Commissioner Liesmann. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 7 – Consider ratifying or approving line item transfers as presented. Vote on any action taken. (Judge Bray)
COMMISSIONER LIESMANN made the motion to ratify line item transfers as presented, seconded by Commissioner Granberg. Judge Bray called for discussion and vote.
JUDGE BRAY – YES.
COMMISSIONER WEIR – YES.
COMMISSIONER UECKER – YES.
COMMISSIONER LIESMANN – YES.
COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 8 – Consider approval of the outstanding bills. Vote on any action taken. (Judge Bray)
COMMISSIONER LIESMANN made the motion approving the outstanding bills in the amount of \$175,079.63, seconded by Commissioner Uecker. Judge Bray called for discussion and vote.
JUDGE BRAY – YES.
COMMISSIONER WEIR – YES.
COMMISSIONER UECKER – YES.
COMMISSIONER LIESMANN – YES.
COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 9 – Consider discussion of December special meeting normally held on the 4th Tuesday of the month. Vote on any action taken. (Judge Bray)
COMMISSIONER LIESMANN made the motion to forego with the December special meeting that is held on the 4th Tuesday of the month which falls on Christmas Eve, seconded by Commissioner Weir. Judge Bray called for discussion and vote.
JUDGE BRAY – YES.
COMMISSIONER WEIR – YES.
COMMISSIONER UECKER – YES.
COMMISSIONER LIESMANN – YES.
COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 10 – Consider authorization for the County Treasurer to pay utility bills and other expenses that are due and payable prior to the next Commissioners' Court meeting. Vote on any action taken. (Judge Bray)
COMMISSIONER WEIR made the motion authorizing the County Treasurer to pay utility bills and other expenses that are due and payable prior to the next Commissioners' Court meeting, seconded by Commissioner Granberg. Judge Bray called for discussion and vote.
JUDGE BRAY – YES.
COMMISSIONER WEIR – YES.
COMMISSIONER UECKER – YES.
COMMISSIONER LIESMANN – YES.
COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 11 – Consider re-appointment of A. J. Gallerano, Kirk McElhenny and Brandt Raeburn to serve on the North Blanco County ESD #1 board for a two-year term beginning January 1, 2020 through December 31, 2021. Vote on any action taken. (Judge Bray)
COMMISSIONER LIESMANN made the motion to pass until the first January meeting, seconded by Commissioner Uecker. Judge Bray called for discussion and vote.
JUDGE BRAY – YES.
COMMISSIONER WEIR – YES.
COMMISSIONER UECKER – YES.
COMMISSIONER LIESMANN – YES.
COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 12 – Consider re-appointment of Lynne McKirdy and Carl Struck to serve on the South Blanco County ESD #2 board for a two-year term beginning on January 1, 2020 through December 31, 2021. Vote on any action taken. (Judge Bray)
COMMISSIONER GRANBERG moves to re-appoint Lynne McKirdy and Carl Struck to serve on the South Blanco County ESD #2 board for a two-year term beginning on January 1, 2020 through December 31, 2021, seconded by Commissioner Weir. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 13 – Acknowledgment of Records Management Policy and Declaration of Compliance by Elected County Officials. Vote on any action taken.

COMMISSIONER LIESMANN made the motion to acknowledge the Records Management Policy and Declaration of Compliance by Elected County Officials, seconded by Commissioner Weir. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 14 – Consider final subdivision plat of Southwick Ranch subdivision. Vote on any action taken. (Commissioner Uecker)

COMMISSIONER UECKER made the motion to accept the final subdivision plat of Southwick Ranch subdivision once all the fees are paid, seconded by Commissioner Weir. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 15 – Discussion by Sheriff Jackson and Chief Leonard and possible action regarding the maintenance position at the LEC. Vote on any action taken. (Sheriff Jackson)

No action taken on this item.

ITEM 16 – Consider authorization to declare 9 Electronic Poll Books as surplus property and donate to the Johnson City Public Library. Local Gov't Code, Section 263.152(a) (4). Vote on any action taken.

COMMISSIONER LIESMANN made the motion to authorize to declare 9 Electronic Poll Books as surplus property and donate to the Johnson City Public Library. Local Gov't Code, Section 263.152(a) (4), seconded by Commissioner Weir.

Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 17 – Consider Joint Resolution Agreement for the March 2020 Primary Election and the May 26, 2020 Runoff Election (if necessary). Vote on any action taken. (Co. Clerk Walla)

COMMISSIONER WEIR made the motion approving the Joint Resolution Agreement for the March 2020 Primary Election and the May 26, 2020 Runoff Election (if necessary), seconded by Commissioner Granberg. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

ITEM 18 – EXECUTIVE SESSION: Pursuant to Texas Gov't Code, Section 551.071, Consultation with Attorney.
9:40AM – Commissioners went into Executive Session.

ITEM 19 – RETURN TO OPEN SESSION

10:15AM

No action taken

ITEM 20 – Consider burn ban. Vote on any action taken. (Judge Bray)

No action taken on this item.

ITEM 21 – Consider order prohibiting the sale or use of “restricted fireworks”. Which are defined as “skyrockets with sticks” or “missiles with fins” as classified in 49 Code of Federal Regulations, Section 173.100 (r)(2) in effect on October 1, 1986, for the December fireworks period. Vote on any action taken.

No action taken on this item.

ITEM 22 – Adjourn.

COMMISSIONER UECKER made the motion to adjourn, seconded by Commissioner Weir. Judge Bray called for discussion and vote.

JUDGE BRAY – YES.

COMMISSIONER WEIR – YES.

COMMISSIONER UECKER – YES.

COMMISSIONER LIESMANN – YES.

COMMISSIONER GRANBERG – YES. MOTION CARRIED. 5/0

Meeting adjourned at 10:16 o'clock a.m.

The above and foregoing minutes were examined and approved in Open Court this _____ day of January, 2020.

I, Laura Walla, County Clerk, Blanco County, Texas attest that the foregoing is a true and correct accounting of the Commissioner's Court authorized proceedings for December 10, 2019.


County Clerk and Ex-Officio Member
of Commissioner's Court, Blanco County, Texas

BLANCO COUNTY MONTHLY ESTIMATED PAYROLL APPROVAL FORM

JANUARY 2020

	#10 General Fund	#15 Road & Bridge Fund	#18 Courthouse Security	Total
Salaries	\$202,135.25	\$20,787.14		\$222,922.39
Soc/Med	\$ 15,463.35	\$ 1,590.22		\$ 17,053.57
Retirement	\$ 16,494.24	\$ 1,696.23		\$ 18,190.47
Insurance	\$ 48,752.32	\$ 5,220.00		\$ 53,972.32
Group Term Life	\$ 380.76	\$ 9.38		\$ 390.14
Total	\$283,225.92	\$29,302.97		\$312,528.89

TOTAL PAYROLL TO BE APPROVED

County Treasurer  Date 1-9-20

County Judge _____ Date _____

Commissioner Pct 1 _____ Date _____

Commissioner Pct 2 _____ Date _____

Commissioner Pct 3 _____ Date _____

Commissioner Pct 4 _____ Date _____

All Official

Reports are

IN

No
Line item
Transfers



Blanco County Commissioners' Court

January 14, 2020

Invoice File Listing By Fund

Fund	Description	Disbursement
010	General Fund	\$ 162,982.51
015	Road & Bridge Fund	\$ 9,304.15
031	Chapter 19 Fund	\$ 394.13
045	Jail Inmate Commissary	\$ 88.95
060	Interest & Sinking Fund	\$ 77,537.50
Total		\$ 250,307.24

The attached list of Claims Payable have been examined & approved for payment by the Assistant County Auditor as provided by the Texas LGC 113.064 & 113.065

Attest Asst. County Auditor: _____



Date

1-9-2020

The attached list of Claims Payable have been examined & approved for payment by the Commissioners' Court as provided by the Texas LGC 115.021 & 115.022

County Judge _____

Date _____

Commissioner Pct 1 _____

Commissioner Pct 3 _____

Commissioner Pct 2 _____

Commissioner Pct 4 _____

DEPARTMENT	NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
0200-GENERAL FUND LIABILITIES	TEXAS WORKFORCE COMMISSION	71478	A	ACCT #99-881210-0	20.83
	DEPARTMENT TOTAL				20.83
0300-GENERAL FUND REVENUES	CARD SERVICE CENTER	71641	A	4707 1205 3610 0559 ROEDER	15.14
	DEPARTMENT TOTAL				15.14
0400-COUNTY JUDGE EXPENSES	CARD SERVICE CENTER	71650	A	4707 1205 3610 0310 SWIFT	64.00
	DEPARTMENT TOTAL				70.00
0410-COUNTY CLERK	LAURA WALLA	71581	A	REIMBURSEMENT	224.80
	DEPARTMENT TOTAL				224.80
0411-ELECTIONS ADMINISTRATOR	BUSINESS CENTER PRINT & OS	71526	A	INV#134911P EA	97.99
	CARD SERVICE CENTER	71648	A	4707 1205 3610 0310 SWIFT	9.00
	FREDERICKSBURG STANDARD	71551	A	ACCT#RA3868 EA	49.40
	JOHNSON CITY PUBLICATIONS LP	71569	A	INV#48515 EA employee ad 01/01/2020	14.00
	DEPARTMENT TOTAL				170.39
0415-COUNTY ATTORNEY	DELT MARKETING L.P.	71537	A	INV#10361050134 CO ATTY	99.99
	DELT MARKETING L.P.	71538	A	INV#10361042106 CO ATTY	99.99
	QUILL CORPORATION	71607	A	INV#32273095 CO ATTY	5.99
	QUILL CORPORATION	71608	A	INV#3284136 CO ATTY	113.76
	DEPARTMENT TOTAL				319.73
0420-TAX ASSESSOR/COLLECTOR	AVBC ENTERPRISES, LLC	71535	A	INV#BTA122019	150.00
	BUSINESS CENTER PRINT & OS	71527	A	INV#138871 TAC	295.78
	BUSINESS CENTER PRINT & OS	71528	A	INV#138871.1 TAC	29.61
	TEXAS ASSOCIATION OF COUNTIES	71619	A	INV#243608 TAC	125.00
	DEPARTMENT TOTAL				600.39
0425-COUNTY SHERIFF	A T & T MOBILITY	71500	A	ACCT #287289997662	42.85
	ALT CLEAR AUTO GLASS	71510	A	INV#6782 LBC	45.00
	AXON ENTERPRISE, INC	71389	A	INV # SI-1623982	8,040.00
	AXON ENTERPRISE, INC	71512	A	INV#SI-1627616 LBC	3,536.00
	BAVLOR SCOTT WHITE	71502	A	PATIENT #H7300119198205	318.02
	BILLY'S LOCK & KEY	71514	A	INV#12370 LBC	105.00
	BRANN WARRICK	71525	A	REIMBURSEMENT	100.76
	CARD SERVICE CENTER	71642	A	4707 1205 3610 0310 SWIFT	182.87
	CARD SERVICE CENTER	71643	A	4707 1205 3610 0377 CO JUDGE	102.10
	CARD SERVICE CENTER	71646	A	4707 1205 3610 0542 JACKSON	9.73
	CARD SERVICE CENTER	71647	A	4707 1205 3610 0310 SWIFT	750.00
	CHARM-TEX, INC	71532	A	INV#0207083-IN LBC	14.00
	CHARM-TEX, INC	71533	A	INV#0208160-IN LBC	127.60
	CITY OF JOHNSON CITY	71419	A	ACCT #1255 LBC	345.34
	CITY OF JOHNSON CITY	71420	A	ACCT #1316 LBC	718.20
	CITY OF JOHNSON CITY	71421	A	ACCT #1317 LBC	37.37
	EXPRESS AUTOMOTIVE SERVICE	71541	A	INV#3757067 LBC	43.13
	EXPRESS AUTOMOTIVE SERVICE	71542	A	INV#3757096 LBC	50.31

DEPARTMENT

NAME-OF-VENDOR INVOICE-NO S DESCRIPTION-OF-INVOICE AMOUNT

71543	A	INV#3757112 LEC	48.04
71544	A	INV#3757174 LEC	50.23
71545	A	INV#3757203 LEC	48.04
71546	A	INV#3757233 LEC	48.04
71547	A	INV#3757173 LEC	92.98
71548	A	INV#3757323 LEC	62.05
71549	A	INV#3757341 LEC	52.53
71501	A	830-868-7104 LEC	1,018.63
71638	A	FUEL - LEC	5,288.67
71552	A	INV#014426238 LEC	142.50
71553	A	INV#014476612 LEC	144.99
71554	A	INV#0144561410 LEC	144.99
71555	A	INV#0741908 LEC	272.51
71557	A	INV#396 LEC	20.00
71566	A	INV#W3329700 LEC	298.80
71567	A	REIMBURSEMENT	127.02
71568	A	REIMBURSEMENT	345.51
71442	A	ACCT #2570 LEC	1,552.10
71570	A	Christmas ad Sheriff's Off 1225119	145.00
71574	A	subscription renewal for sheriff	44.00
71499	A	INV #2138223 LEC	972.00
71582	A	REIMBURSEMENT	115.83
71629	A	ORDER#70812A LEC	66.83
71503	A	PATIENT #146 1402	379.95
71504	A	PATIENT #146 1404	507.57
71585	A	INV#3605530 LEC	80.00
71586	A	INV#3601717 LEC	145.84
71587	A	INV#3617801 LEC	214.68
71589	A	ACCT#137002 LEC	39.88
71591	A	INV#9733439 LEC	875.03
71592	A	INV#9733439 LEC	6.97
71593	A	INV#9740568 LEC	1,110.15
71594	A	INV#9747855 LEC	1,050.29
71595	A	INV#9747855 LEC	4.55
71596	A	INV#9755070 LEC	1,490.06
71597	A	INV#9760966 LEC	1,098.63
71601	A	INV#JC31715 LEC	7.00
71602	A	INV#JC31796 LEC	56.45
71603	A	INV#JC31821 LEC	46.45
71604	A	INV#JC31833 LEC	47.00
71605	A	INV#BL34264 LEC	733.80
71606	A	INV#BL34049 LEC	10.95
71612	A	INV#0428520-IN LEC	68.03
71469	A	INV #8A5E37005 JAIL	5,250.76
71615	A	PRE-EMPLOYMENT EXAMS - LEWIS, M	175.00
71618	A	INV#JH7261653 LEC	360.00
71485	A	INV #841381356 SHRIFF DEPT	275.00
71613	A	INV#FINV0142297 LEC	458.50
71632	A	INV#8310 LEC	654.20
DEPARTMENT TOTAL			
40,816.31			
0430-COUNTY TREASURER			
BUSINESS CENTER PRINT & OS			
71529	A	INV#138885 CO TREAS	36.92
71440	A	INV #11462 TREASURER	2,910.00
71476	A	ACCT #2990512	35.00
DEPARTMENT TOTAL			
2,981.92			
0432-COUNTY AUDITOR			

DEPARTMENT NAME-OF-VENDOR INVOICE-NO S DESCRIPTION-OF-INVOICE AMOUNT

VERIZON WIRELESS 71492 A INV # 9844836103 AUDITOR 21.41

DEPARTMENT TOTAL 21.41

0435-INDIGENT HEALTH CARE BAYLOR SCOTT WHITE 71390 A PATIENT #H7300140657500 51.00

BAYLOR SCOTT WHITE 71391 A PATIENT #H7300140597900 163.10

BAYLOR SCOTT WHITE 71392 A PATIENT #H7300138260700 55.37

BLANCO PHARMACY & WELLNESS 71393 A ACCT #113 398.73

HILL COUNTRY PRIMARY CARE PHYSICIAN 71439 A PATIENT #1229JHX3464001 1,038.68

MICHAEL W. MANN MD, PA 71445 A PATIENT #000100081932 49.65

QUEST DIAGNOSTIC 71453 A PATIENT #7415091446R 17.82

QUEST DIAGNOSTIC 71454 A PATIENT #7415091446R 29.04

QUEST DIAGNOSTIC 71455 A PATIENT #7415091446R 76.01

QUEST DIAGNOSTIC 71456 A PATIENT #7468196455R 30.68

QUEST DIAGNOSTIC 71457 A PATIENT #7458968513R 21.70

QUEST DIAGNOSTIC 71458 A PATIENT #7415091446R 50.55

SCOTT & WHITE HOSPITAL 71462 A PATIENT #PH9412584770 79.62

SCOTT & WHITE HOSPITAL 71463 A PATIENT #PH9415080740 33.27

SCOTT & WHITE HOSPITAL 71464 A PATIENT #PH9413794460 8.55

TEXAS DIGESTIVE DISEASE CONSULTANT 71475 A PATIENT #1034927-2859653 261.42

DEPARTMENT TOTAL 2,427.43

0440-COUNTY EXTENSION AGENCY CHRIS WIEMERS 71534 A REIMBURSEMENT 364.82

DEPARTMENT TOTAL 364.82

0450-JUDICIAL EXPENSES 33RD & 424TH JUDICIAL DISTRICTS CSC 71388 A INV# NOVEMBER 2019 506.70

BLANCO CO CHILD PROTECTION BD 71506 A JURY DONATIONS 60.00

BRITT SHRM 71394 A CASE #5745 MISD. 275.00

CENTRAL TEXAS AUTOPSY PLLC 71409 A INV #12999 2,100.00

CENTRAL TEXAS AUTOPSY PLLC 71410 A INV #12992 2,100.00

CENTRAL TEXAS AUTOPSY PLLC 71411 A INV #13002 2,100.00

CENTRAL TEXAS AUTOPSY PLLC 71496 A INV #13014 2,100.00

CROFTS - CROW FUNERAL HOME 71422 A TRANSFERT 350.00

CROFTS - CROW FUNERAL HOME 71423 A TRANSFERT 350.00

FRONTIER COMMUNICATIONS 71424 A 830-668-7986 JUDICIAL 204.81

HILL COUNTRY CHILD ADVOCACY CT 71505 A JURY DONATIONS 30.00

KURT CORLEY, ATTY AT LAW 71444 A CASE #CR01766 375.00

NICOLE BURNS 71446 A CASE #CC05798 MISD 125.00

NICOLE BURNS 71447 A CASE #CC05805 MISD 275.00

PERRY THOMAS 71450 A CASE #CR1732 1,308.75

PERRY THOMAS 71451 A CASE #CR1744 325.00

SHELL & SHELL 71465 A CASE #CR01768 425.00

SHELL & SHELL 71466 A CASE #CR01738 325.00

SHELL & SHELL 71467 A CASE #CR01724 425.00

SHELL & SHELL 71468 A CASE #CR01668 325.00

STATE COMPTROLLER 71507 A 1 JURY DONATION 6.00

STEVEN R WITTEKIND 71470 A CASE #1779 325.00

STEVEN R WITTEKIND 71471 A CASE #1760 325.00

STEVEN R WITTEKIND 71472 A CASE #1752 325.00

THIRD ADMINISTRATIVE JUD REG 71508 A 2019 - 2020 666.19

THOMAS M FELPS 71479 A CASE #CC05821 MISD. 175.00

THOMAS M FELPS 71480 A CASE #CC05785 MISD. 250.00

THOMAS M FELPS 71481 A CASE #CC05583 MISD. 250.00

THOMAS M FELPS 71482 A CASE #CC05605 MISD. 400.00

DEPARTMENT	NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
0451-DISTRICT JUDGE	BURNET COUNTY TREASURER	71396	A	DISTRICT JUDGE NOVEMBER 2019	5,817.04
	DEPARTMENT TOTAL				5,817.04
0452-DISTRICT ATTORNEY	BURNET COUNTY TREASURER	71395	A	DISTRICT ATTORNEY NOVEMBER 2019	13,696.68
	DEPARTMENT TOTAL				13,696.68
0453-JUVENILE PROBATION	JUVENILE PROBATION DEPT	71443	A	DECEMBER 2019	4,540.88
	DEPARTMENT TOTAL				4,540.88
0455-COMMUNITY SERVICES	TEXAS WILDLIFE DAMAGE MGMT FUND	71477	A	INV #250836 DECEMBER	2,400.00
	DEPARTMENT TOTAL				2,400.00
0500-COURTHOUSE EXPENSES	BILL'S LOCK & KEY	71513	A	INV#21387 LEC	899.00
	BLANCO-PEDEARNALS GROUNDWATER DIST	71498	A	MAJESTIC HILLS	250.00
	BURNET COUNTY TREASURER	71497	A	ADVERTISING FOR BLANCO CO AUDITOR	2,078.60
	CANON FINANCIAL SERVICES, INC.	71397	A	INV #20888945 CO CLERK	116.19
	CANON FINANCIAL SERVICES, INC.	71398	A	INV #20888949 MAILROOM	141.48
	CANON FINANCIAL SERVICES, INC.	71399	A	INV #20888948 LEC	83.52
	CANON FINANCIAL SERVICES, INC.	71400	A	INV #20888947 JP 1	40.32
	CANON FINANCIAL SERVICES, INC.	71401	A	INV #20888943 PAC	35.52
	CANON FINANCIAL SERVICES, INC.	71402	A	INV #20888946 DIST CLERK	131.19
	CANON FINANCIAL SERVICES, INC.	71403	A	INV #20888941 JP 4	47.73
	CANON FINANCIAL SERVICES, INC.	71404	A	INV #20888940 DIST CLERK	142.35
	CANON FINANCIAL SERVICES, INC.	71405	A	INV #20888942 LEC	47.73
	CANON FINANCIAL SERVICES, INC.	71406	A	INV #20888950 LEC	141.48
	CANON FINANCIAL SERVICES, INC.	71407	A	INV #20888951 UPSTAIRS COURTHOUSE	37.92
	CANON FINANCIAL SERVICES, INC.	71408	A	INV #20888944 EXTENSION	37.92
	CARD SERVICE CENTER	71639	A	4707 1205 3610 0344 BLANCO COUNTY	4.22
	CITY OF BLANCO	71413	A	ACCT #16 SOUTH ANNEX	73.65
	CITY OF JOHNSON CITY	71414	A	ACCT #1089 PCT 2	75.19
	CITY OF JOHNSON CITY	71415	A	ACCT #95 OLD JAIL	75.19
	CITY OF JOHNSON CITY	71416	A	ACCT #1186 ANNEX	108.16
	CITY OF JOHNSON CITY	71417	A	ACCT #1187 ANNEX	37.37
	CITY OF JOHNSON CITY	71418	A	ACCT #73 COURTHOUSE	272.19
	FRONTIER COMMUNICATIONS	71425	A	830-868-7208	7.47
	FRONTIER COMMUNICATIONS	71426	A	830-868-4266 COURTHOUSE	1,284.42
	FRONTIER COMMUNICATIONS	71427	A	830-868-2228 FAX ELBV	339.37
	GOVBATS	71430	A	ACCT #1231	776.24
	GRAVES HUMPHRIES, STAHL, LIMITED	71431	A	REPORT #COL005 JP 4	1,056.64
	GRAVES HUMPHRIES, STAHL, LIMITED	71432	A	REPORT #COL005 JP 1	848.42
	GULF COAST PAPER CO, INC.	71556	A	INV#1780660 CH	650.30
	GULF COAST PAPER CO, INC.	71657	A	CUST #180499 PCT 1 & PCT 4	94.95
	GULF COAST PAPER CO, INC.	71658	A	CUST #180499 SOUTH ANNEX	109.91
	GULF COAST PAPER CO, INC.	71659	A	CUST #180499 SOUTH ANNEX	181.94
	HEART OF THE HILLS FIRE & SAFETY	71433	A	INV #51749 PCT 3	263.00

DEPARTMENT	NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
0560-GENERAL FUND CAPITAL EQUIPMENT	HEART OF THE HILLS FIRE & SAFETY	71434	A	INV #51753 PCT 1 & 4	309.00
	HEART OF THE HILLS FIRE & SAFETY	71435	A	INV #51751 COURTHOUSE	44.00
	HEART OF THE HILLS FIRE & SAFETY	71436	A	INV #51750 PCT 2	221.00
	HEART OF THE HILLS FIRE & SAFETY	71437	A	INV #51752 ANNEX	70.00
	HEART OF THE HILLS FIRE & SAFETY	71438	A	INV #51751 LEC	420.00
	HILL COUNTRY IT	71559	A	INV#398	1,800.00
	HILL COUNTRY REFRIGERATION	71560	A	INV#75667 N. ANNEX	2,395.13
	JOHNSON CITY HYDRO GAS	71441	A	ACCT #2570 COURTHOUSE	220.80
	JOHNSON CITY PUBLICATIONS LP	71571	A	ROCKIN U PLANT REV X3 JUNE 2019	63.75
	JOHNSON CITY PUBLICATIONS LP	71572	A	INV#48513 HELP WANTED TAG 120419	28.00
	JOHNSON CITY PUBLICATIONS LP	71573	A	INV#48511 HELP WANTED TAG 121119	28.00
	JOHNSON CONTROLS	71575	A	INV#86383865A LEC	1,002.60
	ODIORNE FEED/RANCH SUPPLY INC	71584	A	INV#154728 LEC	123.00
	OMNIBASE SERVICES OF TEXAS, LP	71509	A	REPORT #419-001016 JP 1	169.33
	PAY AND SAVE INC.	71590	A	ACCT#137002 LEC	11.96
	PURCHASE POWER	71452	A	ACCT #88000-9090-0697-9400	1,055.38
	QUILL CORPORATION	71609	A	INV#3273112	33.16
	QUILL CORPORATION	71610	A	INV#3284168	162.07
	SATIWA'S KLEBAN GETAWAY LLC	71459	A	INV #753 DECEMBER 2019	800.00
	SATIWA'S KLEBAN GETAWAY LLC	71460	A	INV #764 DECEMBER 2019 ANNEX	450.00
	SATIWA'S KLEBAN GETAWAY LLC	71461	A	INV #765 DECEMBER 2019 SOUTH ANNEX	300.00
	SOUTHWEST COMMUNICATIONS TECHNICIAN	71614	A	INV#14636	47.00
	TEXAS ASSOCIATION OF COUNTIES	71473	A	INV #27543 AUTO, GL, LE LIAB. PO LI	42,918.00
	TEXAS COMMISSION ON ENVIRONMENTAL	71474	A	ACCT #0620016	690.00
	THYSSENKRUPP ELEVATOR CORPORATION	71486	A	CUST #622668	285.76
	TIME WARNER CABLE	71487	A	INV #0144415122619 COURTHOUSE	570.00
	TIME WARNER CABLE	71488	A	INV #0144399121519 LEC	570.00
	VERTICAL BRIDGE 33 ASSRTS, LLC	71493	A	INV #00070437 MOUNTAIN TOP	637.60
0515-JUSTICE OF THE PEACE PCT #1	DEPARTMENT TOTAL				65,915.12
0520-JUSTICE OF THE PEACE #4	TEXAS ASSOCIATION OF COUNTIES	71620	A	INV#239630 JP1	60.00
	DEPARTMENT TOTAL				60.00
0530-CONSTABLE PCT #4	FURLMAN	71634	A	FUEL - CONSTABLE 4	41.73
	TEXAS ASSOCIATION OF COUNTIES	71621	A	INV#210259 CONST 4	60.00
	DEPARTMENT TOTAL				101.73
0550-RECYCLING COORDINATOR	BLANCO HYDRO GAS CO.	71524	A	ACCT#2411 RECYCLING	22.00
	FASTENAL COMPANY	71550	A	INV#TX0011143315 RECYCLING	77.18
	DEPARTMENT TOTAL				99.18
0560-GENERAL FUND CAPITAL EQUIPMENT	DELL MARKETING L.P.	71536	A	INV#10349184761 LEC	2,598.00
	HILL COUNTRY IT	71558	A	INV#397 LEC	30.00
	DEPARTMENT TOTAL				2,628.00

DEPARTMENT

DEPARTMENT	NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
CARD SERVICE CENTER	71640	A	4707 1205 3610 0559 ROEDER	17.28	
FUELMAN	71633	A	FUEL - INSPECTOR	21.73	
DEPARTMENT TOTAL				39.01	
FUND TOTAL				162,982.51	

DEPARTMENT NAME-OF-VENDOR INVOICE-NO S DESCRIPTION-OF-INVOICE AMOUNT

DEPARTMENT	NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
0540-R&B PCT #1	BLANCO COUNTY TAX ASSESSOR-COLLECT	71522	A	LICENSE TAG #1077822 PCT 1	7.50
	BLANCO COUNTY TAX ASSESSOR-COLLECT	71523	A	LICENSE PLATE #1143078	7.50
	DIRT WORKS	71539	A	INV#21914 PCT 1	122.85
	DIRT WORKS	71540	A	INV#21916 PCT 1	121.59
	FUELMAN	71635	A	FUEL PCT 1	145.19
	GVTC	71656	A	830-833-5331 PCT 1	41.54
	KIRK FELPS	71580	A	INV#76278 PCT 1	18.99
	PETERSON TIRE	71598	A	INV#BL33944 PCT 1	7.00
	PETERSON TIRE	71599	A	INV#BL34330 PCT 1	7.00
	THIRD COAST DISTRIBUTING, LLC	71623	A	INV#795656 PCT 1	26.97
	UNFIRST CORPORATION	71652	A	ACCT#512256 PCT 1	56.70
	WASHINGTON COUNTY TRACTOR, INC	71631	A	INV#11-1009341 PCT 1	182.79
DEPARTMENT TOTAL					
0550-R&B PCT #2	BLANCO COUNTY TAX ASSESSOR-COLLECT	71515	A	LICENSE TAG #1038177 PCT 2	7.50
	BLANCO COUNTY TAX ASSESSOR-COLLECT	71516	A	LICENSE TAG #1199665 PCT 2	7.50
	BLANCO COUNTY TAX ASSESSOR-COLLECT	71517	A	LICENSE TAG #1223422 PCT 2	22.00
	BLANCO COUNTY TAX ASSESSOR-COLLECT	71518	A	LICENSE TAG #9022706 PCT 2	22.00
	BLANCO COUNTY TAX ASSESSOR-COLLECT	71519	A	LICENSE TAG #9033206 PCT 2	7.50
	BLANCO COUNTY TAX ASSESSOR-COLLECT	71520	A	LICENSE TAG #9033207 PCT 2	7.50
	BLANCO COUNTY TAX ASSESSOR-COLLECT	71521	A	NEW TAG FOR WYLIE WATER WAGON	22.50
	FRONTIER COMMUNICATIONS	71428	A	830-868-4471 PCT 2	108.30
	FUELMAN	71636	A	FUEL - PCT 2	606.52
	HOBBS TIRE SERVICE	71561	A	INV#17383 PCT 2	80.00
	HOBBS TIRE SERVICE	71562	A	INV#17386 PCT 2	7.00
	HOBBS TIRE SERVICE	71563	A	INV#17475 PCT2	462.00
	HOBBS TIRE SERVICE	71564	A	INV#17477 PCT 2	40.00
	HOBBS TIRE SERVICE	71565	A	INV#17594 PCT 2	40.00
	ODORNE FEED/RANCH SUPPLY INC	71583	A	INV#154074 PCT 2	27.00
	PETERSON TIRE	71600	A	INV#JC31842 PCT 2	14.00
	UNFIRST CORPORATION	71653	A	ACCT#512256 PCT 2	101.60
DEPARTMENT TOTAL					
0560-R&B PCT #3	CARD SERVICE CENTER	71645	A	4707 1205 3610 0385 LIESMANN	64.24
	FRONTIER COMMUNICATIONS	71429	A	830-825-3270 PCT 3	89.13
	STROEHR & OLFFERS INC	71616	A	INV#197040 PCT 3	1,733.98
	THIRD COAST DISTRIBUTING, LLC	71624	A	INV#017564 PCT 3	205.92
	UNFIRST CORPORATION	71654	A	ACCT#512256 PCT 3	67.10
	VULCAN CONSTRUCTION MATERIALS, LP	71630	A	INV#62021576 PCT 3	3,510.81
DEPARTMENT TOTAL					
0570-R&B PCT #4	FUELMAN	71637	A	FUEL - PCT 4	563.17
	GVTC	71660	A	830-833-1077 PCT 4	40.66
	KIRK FELPS	71576	A	INV#75628 PCT 4	25.14
	KIRK FELPS	71577	A	INV#75967 PCT 4	12.57
	KIRK FELPS	71578	A	INV#76034 PCT 4	25.14
	KIRK FELPS	71579	A	INV#76133 PCT 4	35.94
	THIRD COAST DISTRIBUTING, LLC	71625	A	INV#794655 PCT 4	31.97
	THIRD COAST DISTRIBUTING, LLC	71626	A	INV#794918 PCT 4	323.91
	THIRD COAST DISTRIBUTING, LLC	71627	A	INV#795261 PCT 4	136.99
	THIRD COAST DISTRIBUTING, LLC	71628	A	INV#795823 PCT 4	19.98
	UNFIRST CORPORATION	71655	A	ACCT#512256 PCT 4	88.96
DEPARTMENT TOTAL					
FUND TOTAL					9,304.15

DEPARTMENT

NAME-OF-VENDOR INVOICE-NO S DESCRIPTION-OF-INVOICE AMOUNT

0400-CHAPTER 19 FUNDS EXPENSES

AMG PRINTING & MAILING, LLC

CARD SERVICE CENTER 71511 A INV#111598 BA 229.13

CARD SERVICE CENTER 71649 A 4707 1205 3610 0310 SWIFT 55.00

CARD SERVICE CENTER 71651 A 4707 1205 3610 0310 SWIFT 110.00

DEPARTMENT TOTAL 394.13

FUND TOTAL 394.13

DEPARTMENT	NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
0400-JAIL INMATE COMMISSARY EXPENSES	SAN ANTONIO EXPRESS NEWS	71611	A	ACCT#570787487 LEC	88.95
	DEPARTMENT TOTAL				88.95
	FUND TOTAL				88.95

DEPARTMENT

NAME-OR-VENDOR INVOICE-NO S DESCRIPTION-OF-INVOICE AMOUNT

0400-INTEREST & SINKING EXPENSES

WELLS FARGO BANK, N.A. 71494 INV #BLAN 01022020 A 15,687.50

WELLS FARGO BANK, N.A. 71495 INV #BLAN 01022020 A 61,850.00

DEPARTMENT TOTAL 77,537.50

FUND TOTAL 77,537.50

250,307.24

GRAND TOTAL

AMOUNT

DESCRIPTION-OF-INVOICE

S

INVOICE-NO

NAME-OF-VENDOR

DEPARTMENT

PREPARER:0004

TIME:01:43 PM

PAGE 11

CYCLE: ALL

01/09/2020--FUND/DEPARTMENT/VENDOR INVOICE LISTING --- 9999 GRAND TOTAL PAGE



Form SLR 512 – Records Management Policy and Declaration of Compliance

By an Elected County Official

Part 1: Contact Information

Name of County Office: Commissioner

Name of Officeholder: Paul Granberg

Mailing Address: PO Box 942

City: Blanco ZIP code: 78606

Business email: pgranberg@co.blanco.tx.us Phone: 830-833-1077

Please subscribe me to The Texas Record for news and training information: <https://www.tsl.texas.gov/slr/blog/>

Part 2: Records Management Policy

The Texas Local Government Records Act (Title 6, Subtitle C, Local Gov. Code) requires that each elective county office establish a records management program. A written plan establishing the program must be filed with the director and librarian of the Texas State Library.

I, the undersigned officeholder, *(please check one)*

will serve as records management officer (RMO) for the office as provided by Local Gov. Code § 203.001.

designate the county records management officer to act as records management officer for the records of the office, to the extent authorized, as provided by Local Gov. Code § 203.005(g).

o County RMO Name and Title: PAUL GRANBERG, Pct 4 Commissioner

o County RMO Signature: Paul Granberg

SECTION 1. DEFINITION OF RECORDS OF THE OFFICE. All documents, papers, letters, books, maps, photographs, sound or video recordings, microfilm, magnetic tape, electronic media, or other information recording media, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the state, created or received by the office or any of its officers or employees pursuant to law or in the transaction of public business are hereby declared to be the records of the office and shall be created, maintained, and disposed of in accordance with the provisions of this policy or procedures authorized by it and in no other manner.

SECTION 2. RECORDS DECLARED PUBLIC PROPERTY. All records as defined in Section 1 of this statement are hereby declared to be the property of the office. No official or employee of the office has, by virtue of his or her position, any personal or property right to such records even though he or she may have developed or compiled them. The unauthorized destruction, removal from files, or use of such records is prohibited.

SECTION 3. POLICY. It is hereby declared to be the policy of the office to provide for efficient, economical, and effective controls over the creation, distribution, organization, maintenance, use, and disposition of all records of the office through a comprehensive system of integrated procedures for the management of records from their creation to their ultimate disposition, consistent with the requirements of the Local Government Records Act and accepted records management practice.

SECTION 4. RECORDS MANAGEMENT OFFICER. The records management officer for the office will ensure that the maintenance, destruction, microfilming, electronic storage, or other disposition of the records of this office are carried out in accordance with the requirements of the Local Government Records Act, rules adopted under the Act, and the policies of the office.

SECTION 5. RECORDS MANAGEMENT COOPERATION. The office shall work with the commissioners court, the county records management officer, and other county officers in seeking efficient and cost-effective solutions to records problems commonly experienced by all county offices.

Part 3: Declaration of Compliance

As records management officer for the local government named, I hereby declare records control schedules have been prepared for all records as required by Local Gov. Code §203.041(a) for use in our records management program. I certify that the schedules:

- Comply with the minimum requirements established on records retention schedules issued by the Texas State Library and Archives Commission (as checked below), including retention periods; and
- No retention period on the records control schedules is less than a retention period prescribed by a state or federal law, regulation, or rule of court.

As records management officer, I understand that I shall:

- Assist in establishing and developing policies and procedures for the records management program for the local government;
- Ensure compliance with other duties of records management officer pursuant to Local Gov. Code, §203.023;
- Ensure compliance with Electronic Standards and Procedures, 13 TAC 7, pursuant to Local Gov. Code, §205.002; and
- Ensure compliance with Microfilming Standards and Procedures, 13 TAC 7, pursuant to Local Gov. Code, §204.002.

I declare that this local government will comply with the retention schedule:

Schedule GR (Records Common to All Governments)

I declare compliance with the following additional retention schedules issued by the commission:

(check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Schedule CC (Records of County Clerks) | <input type="checkbox"/> Schedule PS (Records of Public Safety Agencies) |
| <input type="checkbox"/> Schedule DC (Records of District Clerks) | <input type="checkbox"/> Schedule PW (Records of Public Works and Services) |
| <input type="checkbox"/> Schedule EL (Records of Elections and Voter Registration) | <input type="checkbox"/> Schedule SD (Records of Public School Districts) |
| <input type="checkbox"/> Schedule HR (Records of Public Health Agencies) | <input type="checkbox"/> Schedule TX (Records of Property Taxation) |
| <input type="checkbox"/> Schedule JC (Records of Public Junior Colleges) | <input type="checkbox"/> Schedule UT (Records of Utility Services) |
| <input type="checkbox"/> Schedule LC (Records of Justice and Municipal Courts) | |

RMO Name and Title: Paul Graberg, Pct 4 Commissioner

RMO Signature: Paul Graberg Date: 12-18-19

Part 4: Acceptance by Texas State Library and Archives Commission (internal use only)

This Records Management Policy and Declaration of Compliance has:

- been accepted for filing pursuant to Local Gov. Code §203.041(a)(2). A record appearing on a valid records control schedule may be disposed of at the expiration of its retention period without additional notice to the director and librarian as described in §202.001(a)(1), subject to the provisions of §203.041(d).
- been accepted for filing subject to the conditions stated in the accompanying letter.

Name and Title: Megan Carey, RMA Manager

Signature: _____ Date: _____



SLRM
STATE AND LOCAL
RECORDS
MANAGEMENT

Form SLR 512 – Records Management Policy and Declaration of Compliance

By an Elected County Official

Part 1: Contact Information

Name of County Office: Commissioner

Name of Officeholder: Tommy Weir

Mailing Address: PO Box 1437

City: Blanco ZIP code: 78606

Business email: tweir@co.blanco.tx.us Phone: 830-833-5331

Please subscribe me to The Texas Record for news and training information: <https://www.tsl.texas.gov/slrmblog/>

Part 2: Records Management Policy

The Texas Local Government Records Act (Title 6, Subtitle C, Local Gov. Code) requires that each elective county office establish a records management program. A written plan establishing the program must be filed with the director and librarian of the Texas State Library.

I, the undersigned officeholder, (please check one)

- will serve as records management officer (RMO) for the office as provided by Local Gov. Code § 203.001.
- designate the county records management officer to act as records management officer for the records of the office, to the extent authorized, as provided by Local Gov. Code § 203.005(g).

- o County RMO Name and Title: Tommy Weir Blanco County Commissioner Precinct 1
- o County RMO Signature: [Handwritten Signature]

SECTION 1. DEFINITION OF RECORDS OF THE OFFICE. All documents, papers, letters, books, maps, photographs, sound or video recordings, microfilm, magnetic tape, electronic media, or other information recording media, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the state, created or received by the office or any of its officers or employees pursuant to law or in the transaction of public business are hereby declared to be the records of the office and shall be created, maintained, and disposed of in accordance with the provisions of this policy or procedures authorized by it and in no other manner.

SECTION 2. RECORDS DECLARED PUBLIC PROPERTY. All records as defined in Section 1 of this statement are hereby declared to be the property of the office. No official or employee of the office has, by virtue of his or her position, any personal or property right to such records even though he or she may have developed or compiled them. The unauthorized destruction, removal from files, or use of such records is prohibited.

SECTION 3. POLICY. It is hereby declared to be the policy of the office to provide for efficient, economical, and effective controls over the creation, distribution, organization, maintenance, use, and disposition of all records of the office through a comprehensive system of integrated procedures for the management of records from their creation to their ultimate disposition, consistent with the requirements of the Local Government Records Act and accepted records management practice.

SECTION 4. RECORDS MANAGEMENT OFFICER. The records management officer for the office will ensure that the maintenance, destruction, microfilming, electronic storage, or other disposition of the records of this office are carried out in accordance with the requirements of the Local Government Records Act, rules adopted under the Act, and the policies of the office.

SECTION 5. RECORDS MANAGEMENT COOPERATION. The office shall work with the commissioners court, the county records management officer, and other county officers in seeking efficient and cost-effective solutions to records problems commonly experienced by all county offices.

Part 3: Declaration of Compliance

As records management officer for the local government named, I hereby declare records control schedules have been prepared for all records as required by Local Gov. Code §203.041(a) for use in our records management program. I certify that the schedules:

- Comply with the minimum requirements established on records retention schedules issued by the Texas State Library and Archives Commission (as checked below), including retention periods; and
- No retention period on the records control schedules is less than a retention period prescribed by a state or federal law, regulation, or rule of court.

As records management officer, I understand that I shall:

- Assist in establishing and developing policies and procedures for the records management program for the local government;
- Ensure compliance with other duties of records management officer pursuant to Local Gov. Code, §203.023;
- Ensure compliance with Electronic Standards and Procedures, 13 TAC 7, pursuant to Local Gov. Code, §205.002; and
- Ensure compliance with Microfilming Standards and Procedures, 13 TAC 7, pursuant to Local Gov. Code, §204.002.

I declare that this local government will comply with the retention schedule:

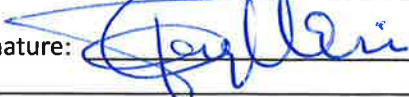
Schedule GR (Records Common to All Governments)

I declare compliance with the following additional retention schedules issued by the commission:

(check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Schedule CC (Records of County Clerks) | <input type="checkbox"/> Schedule PS (Records of Public Safety Agencies) |
| <input type="checkbox"/> Schedule DC (Records of District Clerks) | <input type="checkbox"/> Schedule PW (Records of Public Works and Services) |
| <input type="checkbox"/> Schedule EL (Records of Elections and Voter Registration) | <input type="checkbox"/> Schedule SD (Records of Public School Districts) |
| <input type="checkbox"/> Schedule HR (Records of Public Health Agencies) | <input type="checkbox"/> Schedule TX (Records of Property Taxation) |
| <input type="checkbox"/> Schedule JC (Records of Public Junior Colleges) | <input type="checkbox"/> Schedule UT (Records of Utility Services) |
| <input type="checkbox"/> Schedule LC (Records of Justice and Municipal Courts) | |

RMO Name and Title: Tommy Weir Blanco County Commissioner Precinct 1

RMO Signature:  Date: 12/18/2019

Part 4: Acceptance by Texas State Library and Archives Commission (internal use only)

This Records Management Policy and Declaration of Compliance has:

- been accepted for filing pursuant to Local Gov. Code §203.041(a)(2). A record appearing on a valid records control schedule may be disposed of at the expiration of its retention period without additional notice to the director and librarian as described in §202.001(a)(1), subject to the provisions of §203.041(d).
- been accepted for filing subject to the conditions stated in the accompanying letter.

Name and Title: Megan Carey, RMA Manager

Signature: _____ Date: _____



Form SLR 512 – Records Management Policy and Declaration of Compliance

By an Elected County Official

Part 1: Contact Information

Name of County Office: Commissioner

Name of Officeholder: Emil Uecker

Mailing Address: PO Box 471

City: Johnson City ZIP code: 78636

Business email: blcomm2@co.blanco.tx.us Phone: 830-868-4471

Please subscribe me to The Texas Record for news and training information: <https://www.tsl.texas.gov/slrmblog/>

Part 2: Records Management Policy

The Texas Local Government Records Act (Title 6, Subtitle C, Local Gov. Code) requires that each elective county office establish a records management program. A written plan establishing the program must be filed with the director and librarian of the Texas State Library.

I, the undersigned officeholder, (please check one)

- will serve as records management officer (RMO) for the office as provided by Local Gov. Code § 203.001.
- designate the county records management officer to act as records management officer for the records of the office, to the extent authorized, as provided by Local Gov. Code § 203.005(g).

o County RMO Name and Title: Emil Ray Uecker Commissioner Pot 2

o County RMO Signature: Emil Ray Uecker

SECTION 1. DEFINITION OF RECORDS OF THE OFFICE. All documents, papers, letters, books, maps, photographs, sound or video recordings, microfilm, magnetic tape, electronic media, or other information recording media, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the state, created or received by the office or any of its officers or employees pursuant to law or in the transaction of public business are hereby declared to be the records of the office and shall be created, maintained, and disposed of in accordance with the provisions of this policy or procedures authorized by it and in no other manner.

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SECTION 5. RECORDS MANAGEMENT COOPERATION. The office shall work with the commissioners court, the county records management officer, and other county officers in seeking efficient and cost-effective solutions to records problems commonly experienced by all county offices.

Part 3: Declaration of Compliance

As records management officer for the local government named, I hereby declare records control schedules have been prepared for all records as required by Local Gov. Code §203.041(a) for use in our records management program. I certify that the schedules:

- Comply with the minimum requirements established on records retention schedules issued by the Texas State Library and Archives Commission (as checked below), including retention periods; and
- No retention period on the records control schedules is less than a retention period prescribed by a state or federal law, regulation, or rule of court.

As records management officer, I understand that I shall:

- Assist in establishing and developing policies and procedures for the records management program for the local government;
- Ensure compliance with other duties of records management officer pursuant to Local Gov. Code, §203.023;
- Ensure compliance with Electronic Standards and Procedures, 13 TAC 7, pursuant to Local Gov. Code, §205.002; and
- Ensure compliance with Microfilming Standards and Procedures, 13 TAC 7, pursuant to Local Gov. Code, §204.002.

I declare that this local government will comply with the retention schedule:

Schedule GR (Records Common to All Governments)

I declare compliance with the following additional retention schedules issued by the commission:

(check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Schedule CC (Records of County Clerks) | <input type="checkbox"/> Schedule PS (Records of Public Safety Agencies) |
| <input type="checkbox"/> Schedule DC (Records of District Clerks) | <input type="checkbox"/> Schedule PW (Records of Public Works and Services) |
| <input type="checkbox"/> Schedule EL (Records of Elections and Voter Registration) | <input type="checkbox"/> Schedule SD (Records of Public School Districts) |
| <input type="checkbox"/> Schedule HR (Records of Public Health Agencies) | <input type="checkbox"/> Schedule TX (Records of Property Taxation) |
| <input type="checkbox"/> Schedule JC (Records of Public Junior Colleges) | <input type="checkbox"/> Schedule UT (Records of Utility Services) |
| <input type="checkbox"/> Schedule LC (Records of Justice and Municipal Courts) | |

RMO Name and Title: Emil Ray Decker Commissioner Pet 2

RMO Signature: Emil Ray Decker Date: 1/3/2020

Part 4: Acceptance by Texas State Library and Archives Commission (internal use only)

This Records Management Policy and Declaration of Compliance has:

- been accepted for filing pursuant to Local Gov. Code §203.041(a)(2). A record appearing on a valid records control schedule may be disposed of at the expiration of its retention period without additional notice to the director and librarian as described in §202.001(a)(1), subject to the provisions of §203.041(d).
- been accepted for filing subject to the conditions stated in the accompanying letter.

Name and Title: Megan Carey, RMA Manager

Signature: _____ Date: _____



Form SLR 512 – Records Management Policy and Declaration of Compliance

By an Elected County Official

Part 1: Contact Information

Name of County Office: Commissioner

Name of Officeholder: Chris Liesmann

Mailing Address: PO Box 36

City: Round Mountain ZIP code: 78663

Business email: blcomm3@co.blanco.tx.us Phone: 830-825-3270

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Part 2: Records Management Policy

The Texas Local Government Records Act (Title 6, Subtitle C, Local Gov. Code) requires that each elective county office establish a records management program. A written plan establishing the program must be filed with the director and librarian of the Texas State Library.

I, the undersigned officeholder, *(please check one)*

- will serve as records management officer (RMO) for the office as provided by Local Gov. Code § 203.001.
- designate the county records management officer to act as records management officer for the records of the office, to the extent authorized, as provided by Local Gov. Code § 203.005(g).

- o County RMO Name and Title: Chris Liesmann Commissioner Feb 13
- o County RMO Signature: [Signature]

SECTION 1. DEFINITION OF RECORDS OF THE OFFICE. All documents, papers, letters, books, maps, photographs, sound or video recordings, microfilm, magnetic tape, electronic media, or other information recording media, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the state, created or received by the office or any of its officers or employees pursuant to law or in the transaction of public business are hereby declared to be the records of the office and shall be created, maintained, and disposed of in accordance with the provisions of this policy or procedures authorized by it and in no other manner.

SECTION 2. RECORDS DECLARED PUBLIC PROPERTY. All records as defined in Section 1 of this statement are hereby declared to be the property of the office. No official or employee of the office has, by virtue of his or her position, any personal or property right to such records even though he or she may have developed or compiled them. The unauthorized destruction, removal from files, or use of such records is prohibited.

SECTION 3. POLICY. It is hereby declared to be the policy of the office to provide for efficient, economical, and effective controls over the creation, distribution, organization, maintenance, use, and disposition of all records of the office through a comprehensive system of integrated procedures for the management of records from their creation to their ultimate disposition, consistent with the requirements of the Local Government Records Act and accepted records management practice.

SECTION 4. RECORDS MANAGEMENT OFFICER. The records management officer for the office will ensure that the maintenance, destruction, microfilming, electronic storage, or other disposition of the records of this office are carried out in accordance with the requirements of the Local Government Records Act, rules adopted under the Act, and the policies of the office.

SECTION 5. RECORDS MANAGEMENT COOPERATION. The office shall work with the commissioners court, the county records management officer, and other county officers in seeking efficient and cost-effective solutions to records problems commonly experienced by all county offices.

Part 3: Declaration of Compliance

As records management officer for the local government named, I hereby declare records control schedules have been prepared for all records as required by Local Gov. Code §203.041(a) for use in our records management program. I certify that the schedules:

- Comply with the minimum requirements established on records retention schedules issued by the Texas State Library and Archives Commission (as checked below), including retention periods; and
- No retention period on the records control schedules is less than a retention period prescribed by a state or federal law, regulation, or rule of court.

As records management officer, I understand that I shall:

- Assist in establishing and developing policies and procedures for the records management program for the local government;
- Ensure compliance with other duties of records management officer pursuant to Local Gov. Code, §203.023;
- Ensure compliance with Electronic Standards and Procedures, 13 TAC 7, pursuant to Local Gov. Code, §205.002; and
- Ensure compliance with Microfilming Standards and Procedures, 13 TAC 7, pursuant to Local Gov. Code, §204.002.

I declare that this local government will comply with the retention schedule:

Schedule GR (Records Common to All Governments)

I declare compliance with the following additional retention schedules issued by the commission:

(check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Schedule CC (Records of County Clerks) | <input type="checkbox"/> Schedule PS (Records of Public Safety Agencies) |
| <input type="checkbox"/> Schedule DC (Records of District Clerks) | <input type="checkbox"/> Schedule PW (Records of Public Works and Services) |
| <input type="checkbox"/> Schedule EL (Records of Elections and Voter Registration) | <input type="checkbox"/> Schedule SD (Records of Public School Districts) |
| <input type="checkbox"/> Schedule HR (Records of Public Health Agencies) | <input type="checkbox"/> Schedule TX (Records of Property Taxation) |
| <input type="checkbox"/> Schedule JC (Records of Public Junior Colleges) | <input type="checkbox"/> Schedule UT (Records of Utility Services) |
| <input type="checkbox"/> Schedule LC (Records of Justice and Municipal Courts) | |

RMO Name and Title: Chris Liesmann Commissioner Precinct #3

RMO Signature: [Signature] Date: 12/18/19

Part 4: Acceptance by Texas State Library and Archives Commission (internal use only)

This Records Management Policy and Declaration of Compliance has:

- been accepted for filing pursuant to Local Gov. Code §203.041(a)(2). A record appearing on a valid records control schedule may be disposed of at the expiration of its retention period without additional notice to the director and librarian as described in §202.001(a)(1), subject to the provisions of §203.041(d).
- been accepted for filing subject to the conditions stated in the accompanying letter.

Name and Title: Megan Carey, RMA Manager

Signature: _____ Date: _____



11208 JOHN GALT BLVD
 OMAHA, NE 68137-2364
 (402) 593-0101

Sales Order Agreement

BuyBoard Contract 542-17

Customer P.O. #: _____

1st Election Date: November 5, 2019

Estimated Delivery Date: October 2019

Phone Number: (830) 868-7168

Fax Number: N/A

Customer Contact, Title: Oscar Villarreal - Election Administrator

Customer Name: Blanco County, Texas

Type of Sale: NEW
 Type of Equip: NEW REFURBISHED

Bill To: _____
Blanco County, Texas
 Oscar Villarreal - Election Administrator
 P.O. Box 13
 Johnson City, TX 78636

Ship To: _____
Blanco County, Texas
 Oscar Villarreal - Election Administrator
 101 E. Cypress Street - Room 117
 Johnson City, TX 78636

Item	Description	Qty	Price	Total
1	DS200 Model DS200 Scanner with Internal Backup Battery, Plastic Ballot Box with Steel Door and e-Bin, Paper Roll, and One (1) Standard 4GB Memory Device (Version 6.0.2.0)	1	\$5,750.00	\$5,750.00
2	DS200 Tote Bin	1	\$225.00	\$225.00
3	DS200 Standard 4GB Memory Device (Additional)	1	\$105.00	\$105.00
4	DS200 Equipment Installation	1	\$115.00	\$115.00
5	Shipping Shipping & Handling	1	\$115.00	\$115.00

Order Subtotal \$ **6,310.00**

Tabulation Hardware Discount **(\$410.00)**

Order Total \$ **5,900.00**

Freight Billable: yes no

 Malt Kunz
 Regional Sales Manager

 Customer Signature Date

 V.P. of Finance Date

 Title

Payment Terms

100% of Order Total due Thirty (30) Calendar Days after the later of (a) Equipment Delivery, or (b) Receipt of Corresponding ES&S Invoice.

Invoices are due net 30 from invoice date.

Note 1: Any applicable state and local taxes are not included, and are the responsibility of the Customer.

Note 2: In no event shall Customer's payment obligations hereunder, or the due dates for such payments, be contingent or conditional upon Customer's receipt of federal and/or state funds.

Warranty Period (Years): One (1) Year From Equipment Delivery

Hardware Maintenance and Software License, Maintenance and Support Services (Post-Warranty Period)
 The terms, conditions, and pricing for the Hardware Maintenance and Software License, Maintenance and Support Services (Post-Warranty Period) are set forth in Exhibit A attached hereto.

Blanco County is accepting applications for a road and bridge employee in Precinct 2. Applicants must have current Class A CDL, ability to operate heavy machinery including motor grader, front end loader, backhoe, skid steer, forklift and dump trucks. Applications can be found online at co.blanco.tx.us under "career opportunities" or can be picked up at the precinct yard located at 304 S US Hwy 281 in Johnson City. All applications must be submitted to the precinct 2 yard, on or before **FRIDAY, February 7, 2020**. Blanco County is an equal opportunity employer.



SURVEY AGREEMENT: BLANCO COUNTY/ C.A.M.S. TRUST

This Survey Agreement (Agreement) is made effective when signed by both parties, C.A.M.S. TRUST (“Owner”) and the Blanco County Judge (“County”). Owner and County have agreed that County Road 103, also known as Trainer Wuest Rd, in Blanco County, Texas (the “Road”) may be made safer if changes were made to the topography and layout of the Road. Owner owns the land on both sides of the Road and the surrounding area. Owner agrees to permit a surveyor and other contractors of County or surveyor to access Owner’s property for the purpose of conducting a survey of the Road and surrounding areas.

IN WITNESS WHEREOF, the parties have each executed this Agreement as of the date indicated.

Sandra Mustafan 1-7-2020
Authorized Representative of C.A.M.S. TRUST Date

The Honorable Brett Bray Date
Blanco County Judge

REPORT OF EXAMINATION

**NORTH BLANCO COUNTY
EMERGENCY SERVICES
DISTRICT NO. 1**

Johnson City, Texas

**For the Year Ended
September 30, 2018**

NORTH BLANCO COUNTY EMERGENCY SERVICES DISTRICT NO. 1
BASIC FINANCIAL STATEMENTS
AND SUPPLEMENTARY INFORMATION
SEPTEMBER 30, 2018

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Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – General Fund.....	19

NEFFENDORF & KNOPP, P.C.
Certified Public Accountants

P.O. BOX 874 · 736 S. WASHINGTON ST.
FREDERICKSBURG, TEXAS 78624-0874
(830) 997-3348

FAX: (830) 997-3333
email: info@nkpcpa.com

MEMBER
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

MEMBER
TEXAS SOCIETY OF
CERTIFIED PUBLIC ACCOUNTANTS

**Report on Basic Financial Statements Accompanied
by Required Supplementary Information**

INDEPENDENT AUDITOR'S REPORT

Board of Emergency Service Commissioners
North Blanco County Emergency Services District No. 1
Johnson City, TX 78636

We have audited the accompanying financial statements of the governmental activities of North Blanco County Emergency Services District No. 1 as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of the North Blanco County Emergency Services District No. 1, as of September 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 – 7 and the budgetary comparison information on page 19 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Neffendorf & Knopp, P.C.

NEFFENDORF & KNOPP, P.C.
Fredericksburg, Texas

May 10, 2019

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the North Blanco County Emergency Services District, we offer readers of the District's financial statements this narrative overview and analysis of the financial statements of the District for the year ended September 30, 2018. Please read it in conjunction with the independent auditors' report on page 1, and District's Basic Financial Statements which begin on page 9.

FINANCIAL HIGHLIGHTS

- The assets of the District exceeded its liabilities at the close of the most recent fiscal year by \$853,195 (net position). Of this amount, \$788,195 (unrestricted net position) may be used to meet the District's ongoing obligations to citizen's and creditors.
- The District's net position increased by \$52,191 as a result of this year's operations.
- At September 30, 2018, the District's general fund reported an ending fund balance of \$771,683, an increase of \$51,321 in comparison with the prior year.
- Voters approved a 1% sales tax for the District at the November 3, 2015 special election.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The government-wide financial statements include the Statement of Net Position and the Statement of Activities (on pages 9 and 10). These provide information about the activities of the District as a whole and present a longer-term view of the District's property and debt obligations and other financial matters. They reflect the flow of total economic resources in a manner similar to the financial reports of a business enterprise.

Fund financial statements (also on pages 9 & 10) report the District's operations in more detail than the government-wide statements by providing information about the District's most significant funds. For governmental activities, these statements tell how services were financed in the short term as well as what resources remain for future spending. They reflect the flow of current financial resources and supply the basis for tax levies and the appropriations budget.

The notes to the financial statements (starting on page 11) provide narrative explanations or additional data needed for full disclosure in the government-wide statements or the fund financial statements.

The Budgetary Comparison Schedule (general fund) is presented as a required supplemental schedule on page 19.

Reporting the District as a Whole

The Statement of Net Position and the Statement of Activities

The analysis of the District's overall financial condition and operations begins on page 9. Its primary purpose is to show whether the District is better off or worse off as a result of the year's activities. The Statement of Net Position includes all the District's assets and liabilities at the end of the year while the Statement of Activities includes all the revenues and expenses generated by the District's operations during the year. These apply the accrual basis of accounting which is the basis used by private sector companies.

All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. All the District's assets are reported whether they serve the current year or future years. Liabilities are considered regardless of whether they must be paid in the current or future years.

These two statements report the District's net position and changes in them. The District's net position (the difference between assets and liabilities) provide one measure of the District's financial health, or financial position. Over time, increases or decreases in the District's net position are one indicator of whether its financial health is improving or deteriorating. To fully assess the overall health of the District, however, you should consider other factors as well, such as changes in the District's property tax base and the condition of the District's capital assets.

Reporting the District's Most Significant Funds

Fund Financial Statements

The fund financial statements on pages 9 & 10 and provide detailed information about the most significant funds - not the District as a whole. Governmental fund types include the general fund.

➤ Governmental funds - All of the District's basic services are reported in governmental funds. They use modified accrual accounting (a method that measures the receipt and disbursement of cash and all other financial assets that can be readily converted to cash) and report balances that are available for future spending. The governmental fund statements provide a detailed short-term view of the District's general operations and the basic services it provides. We describe the differences between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in the adjustments column and Note 3 to the financial statements.

Net position of the District's governmental activities increased from \$801,004 to \$853,195. Unrestricted net position - the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation, or other legal requirements - was \$788,195 at September 30, 2018. This increase in governmental net position was the result of two factors. First, the District's revenues exceeded the expenditures by \$51,321. Second, the District adjusted the difference in unavailable revenues for property taxes (convert from modified accrual to accrual basis).

Table I
North Blanco County Emergency Services District

NET POSITION

	Governmental Activities	
	2018	2017
Current and Other Assets	\$ 838,325	\$ 789,859
Capital Assets	65,000	65,000
Total Assets	\$ 903,325	\$ 854,859
Long-Term Liabilities	\$ -	\$ -
Current Liabilities	50,130	53,855
Total Liabilities	\$ 50,130	\$ 53,855
Net Position:		
Invested in Capital Assets		
Net of Related Debt	\$ 65,000	\$ 65,000
Unrestricted	788,195	736,004
Total Net Position	\$ 853,195	\$ 801,004

Table II
North Blanco County Emergency Services District

CHANGES IN NET POSITION

	Governmental Activities	
	2018	2017
Revenues:		
Maintenance & Operations Taxes	\$ 753,386	\$ 690,775
Investment Earnings	4,006	6,328
Miscellaneous	1,045	927
Sales Tax	286,061	239,336
Total Revenues	\$ 1,044,498	\$ 937,366
Expenses:		
Johnson City VFD	\$ 267,920	\$ 138,688
Round Mountain VFD	57,942	105,711
North Blanco County EMS	638,750	402,962
Appraisal District	20,383	21,625
Professional Fees	4,738	4,581
Other Operating	2,574	14,695
Total Expenses	\$ 992,307	\$ 688,262
Net Income	\$ 52,191	\$ 249,104

THE DISTRICT'S FUNDS

As the District completed the year, its general fund (as presented in the balance sheet on page 9) reported a fund balance of \$771,683, which is more than last year's total of \$720,362. Revenues were more than expenditures by \$51,321 for the general fund.

The District adopted the General Fund Budget. Actual revenues were more than budgeted amounts and expenditures were less than budgeted amounts.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At September 30, 2018, the District had the following capital assets in operation:

Capital Assets at Year End

	<u>9/30/18</u>
Land	\$ 65,000
Computers	1,134
TOTAL CAPITAL ASSETS	<u>\$ 66,134</u>
Accumulated Depreciation	1,134
TOTAL NET CAPITAL ASSETS	<u>\$ 65,000</u>

More detailed information about the District's capital assets is presented in the Notes to Financial Statements (Note 8).

Debt Administration

At September 30, 2018, the District did not have any outstanding debt.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The District's elected and appointed officials considered many factors when setting the fiscal-year 2019 budget and tax rates. Factors considered in establishing a budget are the funding needs of the District operations and programs necessary to meet the objectives of the District. Amounts available for appropriation in the General Fund budget are \$665,827 and expenditures are estimated to be \$865,827.

If these estimates are realized, the District's budgetary General fund balance is expected to be about the same by the close of 2019.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the District's Board President or Treasurer at P.O. Box 494, Johnson City, Texas 78636.

BASIC FINANCIAL STATEMENTS

NORTH BLANCO COUNTY EMERGENCY SERVICES DISTRICT NO. 1
STATEMENT OF NET POSITION AND GOVERNMENTAL FUNDS BALANCE SHEET -
SEPTEMBER 30, 2018

	General		Adjust- ments (Note 3)	Statement of Net Position September 30,	
	Fund	Total		2018	2017
ASSETS					
Cash in Bank	\$ 331,987	\$ 331,987	\$ -	\$ 331,987	\$ 69,804
Certificates of Deposit	465,540	465,540	-	465,540	686,861
Receivables:					
Taxes	17,381	17,381	-	17,381	16,465
Allowance for Uncollectible Accounts	(869)	(869)	-	(869)	(823)
Appraisal District/Sales Tax	24,286	24,286	-	24,286	17,552
Capital Assets (Net of Accumulated Depreciation)	-	-	65,000	65,000	65,000
Total Assets	\$ 838,325	\$ 838,325	65,000	903,325	854,859
LIABILITIES					
Accounts Payable	50,130	50,130	-	50,130	53,855
Total Liabilities	50,130	50,130	-	50,130	53,855
DEFERRED INFLOW OF RESOURCES					
Unavailable Revenues -					
Property Taxes	16,512	16,512	(16,512)	-	-
Total Deferred Inflow of Resources	16,512	16,512	(16,512)	-	-
FUND BALANCES/NET POSITION					
Fund Balances:					
Unassigned	771,683	771,683	(771,683)	-	-
Total Fund Balances	771,683	771,683	(771,683)	-	-
Total Liabilities & Fund Balances	\$ 838,325	\$ 838,325			
Net Position:					
Invested in Capital Assets			65,000	65,000	65,000
Unrestricted			788,195	788,195	736,004
Total Net Position			\$ 853,195	\$ 853,195	\$ 801,004

The accompanying notes are an integral part of this financial statement.

NORTH BLANCO COUNTY EMERGENCY SERVICES DISTRICT NO. 1
STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUNDS REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED - SEPTEMBER 30, 2018

	General		Adjustments (Note 3)	Statement of Activities September 30,	
	Fund	Total		2018	2017
Revenues:					
Property Taxes	\$ 744,286	\$ 744,286	\$ 870	\$ 745,156	\$ 683,859
Penalty and Interest	8,230	8,230	-	8,230	6,916
Interest on Investments	4,006	4,006	-	4,006	6,328
Appraisal District Refund/Other	1,045	1,045	-	1,045	927
Sales Tax	286,061	286,061	-	286,061	239,336
Total Revenues	1,043,628	1,043,628	870	1,044,498	937,366
Expenditures/Expenses:					
Appraisal District	\$ 20,383	\$ 20,383	\$ -	\$ 20,383	\$ 21,625
Attorney Fees	640	640	-	640	-
Bonds and Insurance	840	840	-	840	918
Clerical and Auditing	4,738	4,738	-	4,738	4,581
Postage and Box Rent	56	56	-	56	56
Publications and Notices	98	98	-	98	311
Office/Computer	940	940	-	940	1,443
Contract Labor	-	-	-	-	870
Volunteer Fire Departments -					
Johnson City VFD	267,920	267,920	-	267,920	138,688
Round Mountain VFD	57,942	57,942	-	57,942	105,711
Emergency Medical Services -					
North Blanco County EMS	638,750	638,750	-	638,750	402,962
Utilities	-	-	-	-	159
Loss on Sale of Assets	-	-	-	-	10,938
Total Expenditures/Expenses	992,307	992,307	-	992,307	688,262
Excess (Deficiency) of Revenues over Expenditures	51,321	51,321	(51,321)	-	-
Change in Net Position			52,191	52,191	249,104
Fund Balance/Net Position:					
Beginning of the Year	720,362	720,362	80,642	801,004	551,900
End of the Year	\$ 771,683	\$ 771,683	\$ 81,512	\$ 853,195	\$ 801,004

The accompanying notes are an integral part of this financial statement.

NORTH BLANCO COUNTY EMERGENCY SERVICES DISTRICT NO. 1
NOTES TO THE FINANCIAL STATEMENT
SEPTEMBER 30, 2018

NOTE 1. CREATION OF DISTRICT

The North Blanco County Emergency Services District No. 1 was approved by voters in May, 1989 and operates under Article III, Section 48E, of the Texas Constitution. The Blanco County Commissioners Court appoints five members to the Board of Emergency Service Commissioners. The District is a political subdivision of the State and has full authority to carry out the objects of its creation, including fire prevention, fire-fighting services, emergency medical services and ambulance services.

NOTE 2. SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of North Blanco County Emergency Services District No. 1 conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

A. Reporting Entity

The District has developed criteria to determine if the activities of any outside agencies or organizations should be included within its financial statements. The criteria includes the amount of oversight responsibility exercised by the District over the activities of an agency or organization, the scope of public service of an agency or organization, and the nature of any special financing relationships which may exist between the District and an agency or organization. Oversight responsibility includes financial interdependency, selection of the governing authority, designation of management, the ability to significantly influence operations, and accountability for fiscal matters. The District's financial statements include all funds over which the District exercises oversight responsibility. The District does not exercise oversight responsibility over any other reporting entity. Also, The District is not included as a part of any other reporting entity.

B. Government-Wide and Fund Financial Statements

The Statement of Net Position and the Statement of Activities are government-wide financial statements. They report information on all of the North Blanco County Emergency Services District No. 1 nonfiduciary activities. *Governmental activities* include sources supported by taxes, fees and interest on investments.

The Statement of Activities demonstrates how other people or entities that participate in services the District operates have shared in the payment of the direct costs.

C. Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

The modified accrual basis of accounting recognizes revenues in the accounting period in which they become both measurable and available, and it recognizes expenditures in the accounting period in which the fund liability is incurred, if measurable, which is recognized when due. The expenditures related to certain claims and judgments are recognized when the obligations are expected to be liquidated with expendable available financial resources. The District considers all revenues available if they are collectible within 60 days after year end.

Revenues from local sources consist primarily of property taxes. Property tax revenues and revenues received from customers are recognized under the susceptible-to-accrual concept. Miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned, since they are both measurable and available.

The government reports the following major governmental funds:

The general fund is the government's operating fund and accounts for all financial resources of the general government.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

D. Assets, deferred outflows of resources, liabilities, deferred inflows of resources and net position

1. Deposits and investments

The government's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Temporary investments are stated at cost.

2. Capital Assets

Capital assets, which include computers, are reported in the governmental activities columns in the government-wide financial statements. Assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

Depreciable assets of the District are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Computer	5

3. Fund Equity

The District has implemented GASB Statement No. 54, "Fund Balance Reporting and Governmental Fund Type Definitions." This Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balances more transparent. The following classifications describe the relative strength of the spending constraints:

- Non-spendable fund balance – amounts that are not in non-spendable form (such as inventory) or are required to be maintained intact.
- Restricted fund balance – amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
- Committed fund balance – amounts constrained to specific purposes by the District itself, using its highest level of decision-making authority (i.e. Board of Directors). To be reported as committed, amounts cannot be used for any other purpose unless the District takes the same highest-level action to remove or change the constraint.
- Assigned fund balance – amounts the District intends to use for a specific purpose. Intent can be expressed by the Board of Directors or by an official or body to which the Board of Directors delegates the authority.
- Unassigned fund balance – amounts that are available for any purpose. Positive amounts are reported only in the general fund.

The Board of Directors establishes (and modifies or rescinds) fund balance commitments by passage of a resolution. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget document as a designation or commitment of the fund (such as for special incentives). Assigned fund balance is established by the Board of Directors through adoption or amendment of the budget as intended for specific purpose (such as the purchase of fixed assets, construction, debt service, or other purposes).

4. Budget

The Board of Directors annually adopt a budget for the general fund (usually in September of each year).

5. Implementation of New GASB Accounting Standard

The District has implemented new GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. Under GASB 63, amounts previously reported as deferred charges as a part of total assets and deferred amounts from refunded debt have been reported in a separate section as deferred outflows of resources and amounts previously reported as deferred revenue as a part of total liabilities have been reported in a separate section as deferred inflows of resources.

6. Use of Estimates

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 3. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position

Total Fund Balance - Governmental Fund	\$ 771,683
1. Capital assets used in governmental activities are not financial resources and therefore are not reported in governmental funds. At the beginning of the year, the cost of these assets was \$66,134 and the accumulated depreciation was \$1,134. The effect of including the beginning balances for capital assets (net of depreciation) in the governmental activities is to increase net position.	65,000
2. The 2018 depreciation expense increases accumulated depreciation. The net effect of the current year's depreciation is to decrease net position.	-
3. Sales of capital assets are shown as other financing sources in the fund financial statements, but the cost of the asset sold should be shown as a decrease in capital assets in the government-wide financial statements.	-
4. Reclassification of deferred revenues for property taxes to revenues in the government-wide statements (convert from modified accrual basis to accrual basis)	<u>16,512</u>
Net Position of Governmental Activities	<u>\$ 853,195</u>

Reconciliation of the Governmental Fund Statement of Revenues, Expenditure, and Changes in Fund Balance to the Statement of Activities

Total Net Change in Fund Balances - Governmental Funds	\$ 51,321
1. Sales of assets are shown as other financing sources in the fund financial statements, but the loss on the sale of assets should be shown as a decrease to net assets in the government-wide financial statements.	-
2. Depreciation is not recognized as an expense in governmental funds since it does not require the use of current financial resources. The net effect of the current year's depreciation is to decrease net position.	-
3. Revenues in the government-wide Statement of Activities that do not provide current financial resources are not reported as revenues in the fund (convert from modified accrual basis to accrual basis).	<u>870</u>
Change in Net Position of Governmental Activities	<u>\$ 52,191</u>

NOTE 4. DEPOSITS AND INVESTMENTS

The funds of the District must be deposited and invested under the terms of a contract, contents of which are set out in the **Depository Contract Law**. The depository bank places approved pledged securities for safekeeping and trust with the District's agent bank in an amount sufficient to protect District funds on a day-to-day basis during the period of the contract. The pledge of approved securities is waived only to the extent of the depository bank's dollar amount of Federal Deposit Insurance Corporation ("FDIC") insurance.

At September 30, 2018, the carrying amount of the District's deposits was \$331,987 and the bank balance was \$331,987. The District's cash deposits at September 30, 2018 were entirely covered by FDIC insurance.

The **Public Funds Investment Act** (Government Code Chapter 2256) contains specific provisions in the areas of investment practices, management reports and establishment of appropriate policies. Among other things, it requires the District to adopt, implement, and publicize an investment policy. That policy must address the following areas: (1) safety of principal and liquidity, (2) portfolio diversification, (3) allowable investments, (4) acceptable risk levels, (5) expected rates of return, (6) maximum allowable stated maturity of portfolio investments, (7) maximum average dollar-weighted maturity allowed based on the stated maturity date for the portfolio, (8) investment staff quality and capabilities, (9) and bid solicitation preferences for certificates of deposit. Statutes authorize the District to invest in (1) obligations of the U.S. Treasury, certain U.S. agencies, and the State of Texas; (2) certificates of deposit, (3) certain municipal securities, (4) money market savings accounts, (5) repurchase agreements, (6) bankers acceptances, (7) mutual funds, (8) investment pools, (9) guaranteed investment contracts, (10) and common trust funds. The Act also requires the District to have independent auditors perform test procedures related to investment practices as provided by the Act. The District is in substantial compliance with the requirements of the Act and with local policies.

The District's temporary investments at September 30, 2018, are shown below:

Name	Carrying Amount	Market Value	FDIC Coverage	Pledged Securities
Certificates of Deposit -				
Johnson City Bank	\$ 198,839	\$ 198,839	\$ 198,839	\$ - 0 -
Bandera Bank	190,546	190,546	190,546	- 0 -
Lone Star Capital Bank	76,155	76,155	76,155	- 0 -
TOTAL	<u>\$ 465,540</u>	<u>\$ 465,540</u>	<u>\$ 465,540</u>	- 0 -

Policies Governing Deposits and Investments

In compliance with the **Public Funds Investment Act**, the District discloses the following risks:

Custodial Credit Risk - Deposits: This is the risk that in the event of bank failure, the District's deposits may not be returned to it. The District was not exposed to custodial credit risk since its deposits at year-end were covered by depository insurance or by pledged collateral held by the District's agent bank in the District's name.

Custodial Credit Risk - Investments: This is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The District's investments (certificates of deposit) were secured by FDIC insurance and pledged securities.

Other Credit Risk: There is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. At September 30, 2018, the District was not exposed to concentration of credit risk, interest rate risk or foreign currency risk.

NOTE 5. PROPERTY TAXES

The District levies taxes on real property within the District on October 1 each year, which is the lien date. Such taxes become delinquent the following February 1. On January 1 of each year, a tax lien attaches to the property to secure the payment of all taxes, penalties and interest ultimately imposed. Property tax revenues are considered available when they become due or past due and receivable within the current period. The Blanco County Appraisal District appraises and collects taxes for the District. The District can levy a tax not to exceed .10 (10 cents) per 100 valuation. For the 2017 tax roll, the tax rate was \$.010 per \$100 valuation and the total property valuation was \$742,380,000. A summary of taxes receivable by years appears below:

Tax Roll	Taxes Receivable 10/01/17	Taxes Assessed	Collections and Adjustments	Taxes Receivable 9/30/18
2017	\$ -	\$ 742,380	\$ 730,330	\$ 12,000
2016	9,198	-	7,001	2,197
2015	2,004	-	685	1,319
2014	1,582	-	313	1,269
2013	1,271	-	1,115	156
2012	658	-	520	138
2011	727	-	627	100
2010 & Prior	1,025	-	823	202
Totals	\$ 16,465	\$ 742,380	\$ 741,414	\$ 17,381

NOTE 6. BONDS & INSURANCE

The District has a Public Employee Dishonesty Bond with a \$25,000 blanket limit. The District also has general commercial liability in the general aggregate of \$3,000,000 and management liability in the general aggregate of \$3,000,000.

NOTE 7. CONTRACTS

The District has contracted with the Johnson City and Round Mountain Volunteer Fire Departments (VFD) for fire-fighting services. For the year ended September 30, 2018, the District paid \$267,920 to the Johnson City VFD (monthly budgeted expenditures of \$167,920 and \$100,000 for purchase of a new aerial truck) and \$57,942 to the Round Mountain VFD (monthly budgeted expenditures).

The District has contracted with the North Blanco County EMS for emergency medical services. For the year ended September 30, 2018 the District paid \$638,750 to the North Blanco County EMS (monthly budgeted expenditures of \$464,450 and \$174,300 for the purchase of a new ambulance).

NOTE 8. CAPITAL ASSET ACTIVITY

Capital asset activity for the District for the year September 30, 2018, was as follows:

	Primary Government			Ending Balance
	Beginning Balance	Additions	Retirements	
Governmental Activities -				
Land & Building	\$ 65,000	\$ -	\$ -	\$ 65,000
Computer	1,134	-	-	1,134
Totals	\$ 66,134	\$ -	\$ -	\$ 66,134
Less Accumulated Depreciation	(1,134)	-	-	(1,134)
Capital Assets, Net	\$ 65,000	\$ -	\$ -	\$ 65,000

NOTE 9. SALES TAX ELECTION

In a special election on November 3, 2015, the District's voters approved the adoption of a Sales and Use Tax at a rate of one percent. For the fiscal year ended September 30, 2018, the District collected \$286,061 in sales tax.

NOTE 10. EXCESS OF EXPENDITURES OVER BUDGET

Actual expenditures exceeded the budgeted amounts for two line items (Johnson City VFD and North Blanco County EMS) and in total.

NOTE 11. SUBSEQUENT EVENTS

The District has evaluated subsequent events through May 10, 2019, the date which the financial statements were available to be issued. The District is not aware of any subsequent events that materially impact the financial statements.

SUPPLEMENTARY INFORMATION

NORTH BLANCO COUNTY EMERGENCY SERVICES DISTRICT NO. 1
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2018

	Budgeted Amounts		Actual Amounts (GAAP Basis)	Variance With Final Budget Positive (Negative)
	Original	Final		
<u>Revenues</u>				
Property Taxes	\$ 704,539	\$ 704,539	\$ 744,286	\$ 39,747
Penalty & Interest	5,500	5,500	8,230	2,730
Interest on Investments	3,500	3,500	4,006	506
Appraisal District Refund/Other	-	-	1,045	1,045
Sales Tax	220,000	220,000	286,061	66,061
Total Revenues	<u>\$ 933,539</u>	<u>\$ 933,539</u>	<u>\$ 1,043,628</u>	<u>\$ 110,089</u>
<u>Expenditures</u>				
Appraisal District	\$ 21,000	\$ 21,000	\$ 20,383	\$ 617
Attorney Fees	2,000	2,000	640	1,360
Bonds & Insurance	2,000	2,000	840	1,160
Clerical & Auditing	7,000	7,000	4,738	2,262
Memberships/Registration	100	100	-	100
Postage & Box Rental	125	125	56	69
Publications & Notices	250	250	98	152
Office Supplies/Computer	1,200	1,200	940	260
Internet	700	700	-	700
Volunteer Fire Departments -				
Johnson City VFD	167,978	167,978	267,920	(99,942)
Round Mountain VFD	110,300	110,300	57,942	52,358
Emergency Medical Services -				
North Blanco County EMS	464,450	464,450	638,750	(174,300)
Board Training	1,500	1,500	-	1,500
Contract Labor	-	-	-	-
Capital Outlay	-	-	-	-
Total Expenditures	<u>\$ 778,603</u>	<u>\$ 778,603</u>	<u>\$ 992,307</u>	<u>\$ (213,704)</u>
Excess of (Deficit) Revenues Over (Under) Expenditures	\$ 154,936	\$ 154,936	\$ 51,321	\$ (103,615)
Fund Balance - October 1, 2017	<u>720,362</u>	<u>720,362</u>	<u>720,362</u>	<u>-</u>
Fund Balance - September 30, 2018	<u>\$ 875,298</u>	<u>\$ 875,298</u>	<u>\$ 771,683</u>	<u>\$ (103,615)</u>

STATE OF TEXAS §

COUNTY OF BLANCO §

ORDER APPOINTING ESD BOARD MEMBERS

WHEREAS, An emergency services district may be organized as provided by Article III, Section 48-e, of the Texas Constitution, to protect life and health; and

WHEREAS, Health and Safety Code Title 9, Subtitle B, Chapter 775 concerns the creation and appointment of a board of directors by the County Commissioners Court; and

WHEREAS, Blanco County Commissioners Court sanctioned the creation of two separate emergency services districts to serve the citizens of Blanco County; and

WHEREAS, Section 775.034 of Health and Safety Code Title 9, Subtitle B requires a five-member board of emergency services commissioners to serve as the district's governing body; and

WHEREAS, Section 775.034(d) requires the Commissioners Court to appoint a successor for each emergency services board member whose term has expired.

NOW, IT IS THEREFORE ORDERED, that effective this 1st of January 2020, the Blanco County Commissioners Court has re-appointed A.J. Gallerano, Kirk McElhenny, and Brandt Raeburn as members of the North Blanco County Emergency Services District to serve a two-year term beginning January 1, 2020 through December 31, 2021.

ORDERED AND SIGNED this 14 day of January 2020,
~~10th day of December 2019.~~

Brett Bray, Blanco County Judge

ATTEST:

Laura Walla, County Clerk



Texas Association of Counties

The mission of the Texas Association of Counties is to unite counties to achieve better solutions.

December 18, 2019

Registration Open: Free State-Mandated Cybersecurity Training Course

Registration is now open for the Texas Association of Counties' (TAC) free [cybersecurity training course](#) that fulfills [Texas Government Code § 2054.5191](#) which requires county officials and staff who have access to a local government computer system or database to complete an annual cybersecurity training course that has been certified by the [Texas Department of Information Resources](#) (DIR).

To enroll your county in TAC's free course, complete the following steps:

1. Have your commissioners court approve enrolling your county's employees.
2. Submit the completed [enrollment form](#) via [email](#), [DocuSign](#), or fax it to (512) 477-1324.
3. Complete your enrollment by following the instructions found on [our webpage](#), including emailing TAC [the completed template](#) with your employees' information so they can be enrolled in the training course.

The training course will be made available to all registered counties on Jan. 15, 2020. Counties have until June 14, 2020 to complete a cybersecurity course to be compliant with [Texas Government Code § 2054.5191](#).

To ensure convenient and efficient implementation for Texas counties, TAC will be relying on county judges and commissioners to enroll their county staff in its entirety, rather than on an individual or office level.

Note: Since January 2019, TAC has provided free cybersecurity training to nearly 12,000 county employees across the state. This currently assigned training program is not certified to fulfill [the code's](#) requirements. All counties, even those enrolled in TAC's current training program, will need to register specifically for the new mandated, DIR-certified training course for 2020.

Questions? See our [cybersecurity webpage](#) or contact [Dawn](#) or [Kelley](#) at (800) 456-5974.

TEXAS ASSOCIATION *of* COUNTIES



Cybersecurity Course Enrollment Form for Counties

Under a new state law, Tex. Gov't Code § 2054.5191, effective June 14, 2019, all local government employees and elected officials who have access to a local government computer system or database must complete a cybersecurity training program certified by the Texas Department of Information Resources (DIR) at least annually.

In response to the new cybersecurity training mandate and in furtherance of our continued commitment to our county family, TAC is offering a free cybersecurity course that has been certified by DIR and fulfills the requirements of the new law.

Should your county choose to participate in TAC's cybersecurity training program, **please have your Commissioners Court approve your county's participation and complete the enclosed form and return via email to SecurityTraining@county.org or fax to (512) 477-1324.** For more information about the underlying legislation and TAC's cybersecurity training course, please visit county.org/cybersecurity.

The course will first be made available to enrolled counties on Jan. 15, 2020 and should be completed by June 14, 2020. Enrollment is available on a rolling basis throughout the year.

Printed Name

County Name

Brett Bray, County Judge

Blanco County

Authorized Signature

Date

1-14-2020

Assigned Course Administrator

Please indicate the individual who will serve as the primary point of contact with TAC staff for purposes of enrolling participating county officials and employees in the cybersecurity training course. The designated individual will be asked to provide a list of all participating county employees and elected officials' names, email addresses, and positions held. The designated individual will also be asked to regularly add or remove users from access to the training program upon separation from county employment.

The course administrator will have access to reports reflecting the course completion status of all participating county employees and elected officials. If your county would like multiple administrators, please include their contact information on the following page.

Name of Administrator: Connie Harrison

Email of Administrator: charrison@co.blanco.tx.us

Phone Number of Administrator: 830-868-4266

Position/Office of Administrator: Admin. Asst. to County Judge

County IT Administrator

Please indicate the individual responsible for IT administration for your county. Upon request, TAC will coordinate with your IT Administrator to facilitate smooth deployment of the cybersecurity training program for your personnel and electeds.

Name of IT Administrator: Chris Nagle

Email of Registrant: chris@hillcountryit.com

Phone Number of Registrant: 830-220-8108

Additional Course Administrators (Optional)

Please indicate any additional county employees who will have access to regularly add/remove users from training according to employment changes within the county. Administrators will have access to reports reflecting the course completion status of all county employees.

Name of Administrator: _____

Email of Administrator: _____

Phone Number of Administrator: _____

Position/Office of Administrator: _____

Name of Administrator: _____

Email of Administrator: _____

Phone Number of Administrator: _____

Position/Office of Administrator: _____

Name of Administrator: _____

Email of Administrator: _____

Phone Number of Administrator: _____

Position/Office of Administrator: _____

Tex. Gov't Code § 2054.5191

Section 2054.5191 - Cybersecurity Training Required: Certain Employees

(a) Each state agency shall identify state employees who use a computer to complete at least 25 percent of the employee's required duties. At least once each year, an employee identified by the state agency and each elected or appointed officer of the agency shall complete a cybersecurity training program certified under Section 2054.519.

(a-1) At least once each year, a local government shall identify local government employees who have access to a local government computer system or database and require those employees and elected officials of the local government to complete a cybersecurity training program certified under Section 2054.519 or offered under Section 2054.519(f).

(b) The governing body of a local government may select the most appropriate cybersecurity training program certified under Section 2054.519 or offered under Section 2054.519(f) for employees of the local government to complete. The governing body shall:

(1) verify and report on the completion of a cybersecurity training program by employees of the local government to the department; and

(2) require periodic audits to ensure compliance with this section.

(c) A state agency may select the most appropriate cybersecurity training program certified under Section 2054.519 for employees of the state agency. The executive head of each state agency shall verify completion of a cybersecurity training program by employees of the state agency in a manner specified by the department.

(d) The executive head of each state agency shall periodically require an internal review of the agency to ensure compliance with this section.

Tex. Gov't. Code § 2054.5191

Added by Acts 2019, Texas Acts of the 86th Leg.- Regular Session, ch. 1308, Sec. 3, eff. 6/14/2019.



January 7, 2020

Honorable Laura Walla
Blanco County Clerk
101 E. Cypress/P.O. Box 65
Ozona, Texas 76943

RE: Amendment to Archival Digitization & Archival Indexing of Land Records and Plats
(Contract Executed March 26, 2019)

Dear Hon. Laura Walla ,

This proposal amends the estimated counts from the Contract between Blanco County and Kofile Technologies, Inc. for Archival Digitization and Archival Indexing of Land Records and Plats.

- ▶ Estimated page and document counts are updated with actual counts (difference of -\$67,463.41)
- ▶ Add estimated total from the November 18, 2019 proposal for Commissioners Court Minute books (addition of \$52,348.34)
- ▶ Add new four-year payment plan reflecting reconciled total of \$218,540.80 and Year 1 payment of \$58,413.97

RECONCILIATION OVERVIEW

BLANCO COUNTY CLERK CONTRACT RECONCILIATION					
RECORD SERIES TITLE	LEVEL OF SERVICE	3/26/2019 CONTRACT		REVISED	
		EST. QTY.	PRICE QUOTE	ACTUAL QTY.	PRICE QUOTE
Real Property Record Index Books (11 vols.)	IM/QL Lite	7,150 pgs.	\$12,512.50	5,524 pgs.	\$9,666.93
Real Property Records (107 vols.)	IM	89,948 pgs.	\$43,175.04	89,131 pgs.	\$42,782.88
	ID	52,911 docs.	\$157,674.78	30,870 docs.	\$91,992.60
QuickLink® Lite Site Set Up Fee (One time) and First Year Maintenance & Support			\$6,548.75		\$6,548.75
Plat Cabinets 1-3 (3 cabinets)	IM	690 plats	\$11,902.50	817 plats	\$14,093.25
	ID	690 plats	\$1,842.30	415 plats	\$1,108.05
PROJECT TOTAL			\$233,655.87		\$166,192.46
DIFFERENCE					-\$67,463.41
COMMISSIONERS COURT MINUTES TOTAL			\$52,348.34		
REVISED PROJECT TOTAL			\$218,540.80		

QuickLink® Lite licensing, maintenance, and support is billed annually in advance of the service year. At Year Six, billing is subject to an increase not to exceed 10%.

QUICKLINK® LITE MAINTENANCE & SUPPORT
\$1,813.50 per Year

6300 CEDAR SPRINGS ROAD, DALLAS, TEXAS 75235
P: 214/442.6668 F: 214/442.6669 WWW.KOFILE.COM



RECONCILED GSA LINE ITEMS

To purchase from GSA, you only need follow Blanco County's applicable purchasing requirements. When a Purchase Order is issued, it must reference Kofile's **GSA Contract Number GS-35F-275AA**. Kofile is responsible for reporting the sale to GSA and there is a 0.75% fee built in the client's quote for the order.

GSA line items are billed per hourly charges for the work performed:

4-YEAR PAYMENT PLAN		
Year	Payment	Billed
1	\$58,413.97	✓
2	\$53,375.61	✗
3	\$53,375.61	✗
4	\$53,375.61	✗
TOTAL	\$218,540.80	

3/26/2019 CONTRACT LINE ITEMS				
ITEM NO.	DESCRIPTION	QTY.	UNIT PRICE	LINE ITEM TOTAL
TCS005	Graphic Artist I	483.6929	\$65.00/Hour	\$31,440.04
TCS006	Graphic Artist II	482	\$75.00/Hour	\$36,150.00
TCS007	Information Assurance Engineer I	1141.032	\$65.00/Hour	\$74,167.08
TCS008	Information Assurance Engineer II	1138	\$75.00/Hour	\$85,350.00
TCS012	System Consultant (Setup)	41.7118	\$157.00/Hour	\$6,548.75
TCS012	System Consultant (Maintenance & Support—Billed after 1-year anniversary of go-live)	TBD	\$157.00/Hour	TBD
PROJECT TOTAL				\$233,655.87
RECONCILED LINE ITEMS				
ITEM NO.	DESCRIPTION	QTY.	UNIT PRICE	LINE ITEM TOTAL
TCS005	Graphic Artist I <i>(Physical/Digital Restoration)</i>	655.6177	\$65.00/Hour	\$42,615.15
TCS006	Graphic Artist II <i>(Physical/Digital Restoration)</i>	655	\$75.00/Hour	\$49,125.00
TCS007	Information Assurance Engineer I	846.4715	\$65.00/Hour	\$55,020.65
TCS008	Information Assurance Engineer II	840	\$75.00/Hour	\$63,000.00
TCS010	Project Manager	4	\$180.00/Hour	\$720.00
TCS012	System Consultant (Setup)	41.7118	\$157.00/Hour	\$6,548.75
TCS012	System Consultant (Maintenance & Support—Billed after 1-year anniversary of go-live)	TBD	\$157.00/Hour	TBD
Schedule 70-500	Order-Level Materials (OLM): Shelving Units	1	\$1,511.25/Unit	\$1,511.25
PROJECT TOTAL				\$218,540.80

COUNTY ACCEPTANCE		
<hr/> <i>Signature of Authorized County Representative</i>	<hr/> <i>Title</i>	<hr/> <i>Date</i>

PROJECT INVENTORY & ITEMIZED PRICING

The following details the project inventory and itemized imaging pricing per volume for the Commissioners Court Minutes.

PROJECT INVENTORY & ITEMIZED PRICING							
RECORD SERIES TITLE	VOLUME	DATE	PAGE COUNT	FORMAT	NOTES	LEVEL OF SERVICE	PRICE QUOTE
Index to Commissioner Court Minutes	A-H	1876-1930	400	M/BD	<i>All index tabs intact</i>	IM	\$604.50
	1	1931	400	M/BD		IM	\$604.50
	2	1970	500	M/BD		IM	\$755.63
Transcribed Minutes of Commissioners Court	A, B & C	1880-1893	712	T/LL		IM/OCR	\$444.75
	D & E	1901-1908	850	T/LL		IM/OCR	\$530.95
Commissioners Court Minutes	A	1880	440	M/BD		PRV/IM	\$2,593.31
	B	1886	484	M/BD		PRV/IM	\$2,852.64
	C	1893	644	M/BD		PRV/IM	\$3,795.66
	D	1901	644	M/BD		PRV/IM	\$3,795.66
	E	1908	480	M/BD		PRV/IM	\$2,829.06
	F	1913	640	T/LL		PRV/IM/OCR	\$3,804.32
	G	1920	644	T/LL		PRV/IM/OCR	\$3,828.10
	H	1926	500	T/LL		PRV/IM/OCR	\$2,972.13
	I	1931	618	T/LL		PRV/IM/OCR	\$3,673.55
	J	1936	648	T/LL		PRV/IM/OCR	\$3,851.87
	K	1945	634	T/LL		PRV/IM/OCR	\$3,768.65
	L	1959	642	T/LL		PRV/IM/OCR	\$3,816.21
	M	1969	945	CF/LL	<i>Includes 2 maps</i>	IM/OCR	\$625.05
	N	1975	954	CF/LL		IM/OCR	\$595.92
	O	1982	988	CF/LL		IM/OCR	\$617.15
	P	1987	1,013	CF/LL		IM/OCR	\$632.77
	Q	1990	1,021	CF/LL		IM/OCR	\$637.77
	R	1993	990	CF/LL		IM/OCR	\$618.40
	S	1999	1,080	CF/LL		IM/OCR	\$674.62
	T	2004	1,007	CF/LL		IM/OCR	\$629.02
U	2009	1,020	CF/LL		IM/OCR	\$637.14	
V	2012	1,037	CF/LL	<i>last meeting 11-5-2013</i>	IM/OCR	\$647.76	

Please let us know if you have any questions.

Sincerely,

Catherine 'Cathy' Drolet

Catherine 'Cathy' Drolet
Account Manager

cec

WHO IS KOFIle?

Kofile Technologies, Inc. (Kofile) proposes to provide the Blanco County Clerk's Office with *Vanguard Records Management*—a new class of system with a browser-based cloud application. This solution provides:

- Effective and creative use of information technology
- Delivery of world-class service through operational and technical excellence
- A flexible approach to each project and delivered service
- Extraordinary value through customized solutions and cost effective delivery

UNPARALLELED KNOWLEDGE

Kofile provides a full complement of products and services designed for county offices. Kofile's business solutions also address books and binders, re-indexing, index verification, film to image conversion, complete document indexing, recording, workflow, imaging systems, Internet hosting and data access, and electronic recording. By solving complex system requirements—in a cost effective manner—Kofile helps local government address budgetary pressures that impede them from improving services provided to the public.

The Kofile project team consists of an exclusive collaboration of business experts with unparalleled experience. This team has amassed over 150 years experience with county systems. Kofile currently has system contracts in place in the following Texas counties:

- | | | |
|--------------------|-------------------|--------------------|
| ▪ Hidalgo County | ▪ Brazos County | ▪ Matagorda County |
| ▪ Denton County | ▪ Starr County | ▪ Midland County |
| ▪ Bexar County | ▪ Ward County | ▪ Walker County |
| ▪ Chambers County | ▪ Anderson County | ▪ Refugio County |
| ▪ Jim Wells County | ▪ Burleson County | ▪ Goliad County |
| ▪ Grayson County | ▪ Milam County | |

Kofile has assembled a staff that understands the requirements of local government and listens to its customers. Products and services are specifically tailored to the marketplace. Kofile personnel are pioneers in the concept of fully integrated systems for fee collection, as well as distribution, indexing, electronic recording and the management of all documents filed at a county.

Blanco County can capitalize on Kofile's specialized expertise and support strength.

- With prompt online digital and voice support, Kofile's customers are not subject to response and resolution delays. Technicians respond with the latest automated problem-isolation and resolution tools.
- Kofile has a staff of deployable resources in Dallas, San Antonio, and Edinburg.
- Kofile values ongoing and continuous relationships. User Group meetings/conferences will be held within the State of Texas.



ESTABLISHED DOCUMENT PROCESSING & WORKFLOW:

- OCR Documents
- Disaster Recovery is automatically included



ADVANCED FEATURES & SERVICES:

- Collaborative Document Sharing
- Configurable Workflow Processing
- Online e-Marriage Application and License Generation in-house
- Scheduled Imports & Exports
- Services to/from FTP or Accessible Devices Include:
 - index, import, and export in text or Microsoft® Office formats
 - image, import, and export in single & multi-page TIFF & PDF formats
- Email delivery for Receipts, Copies, and Reports in PDF format
- Customized Reports
- Unlimited online e-forms may include (Kofile does not limit the number of forms that it can design for the County Clerk's Office):
 - Marriages, Births, Deaths, Assumed Names, Certified Copy Requests, Military Discharges, Copy Requests, Marks and Brands



PUBLIC ACCESS & SERVICES:

- Public Records Research: Online and at designated County locations—index, images, and text
- Web Distribution, e-Commerce, and Account Management
- Kiosk or eForms on Public Workstations—Marriages, Assumed Names, and User-Defined (if included in the County solution)

Vanguard Records Management is a complete system for Records Recording, Document Management, Public Search, and Customer Service. It was designed and developed to improve user experience. Blanco County will boast a full cloud implementation in which all servers are located off premises. Only user workstations and peripherals are installed in the County Clerk’s Office. This simplifies the operational environment while utilizing all of the latest technologies.

Kofile will provide all hardware (if this solution is selected by the County), system software, application software, and any items such as networking and communication needed to implement *Vanguard Records Management*. This includes image conversion (if applicable), delivery, installation, documentation, maintenance, and user training.

Kofile guarantees that it will deploy the necessary resources to deliver Vanguard Records Management without a break in County Clerk operations.

USER INTERFACE

Since this solution is a browser-based cloud application, its User Interface is standard for browser-based applications.

Additionally, the System is accessible on standard personal computers and tablet devices (e.g. Microsoft® Surface and Apple iPad). Tablet computers or devices can even access *Vanguard Records Management* in any wireless environment.

With this simplified System, the end-user public does not need prolonged intervention or assistance from County employees. Facilitation of public use was given the highest priority during development.



COUNTY STAFF OR PUBLIC USERS

Access the System with your method of choice. Interface is designed for the end-user, and it looks and functions the same regardless of the device:

- touchscreen
- mouse
- keyboard
- touchpad

Vanguard Records Management user interface is professionally designed to be intuitive and easy-to-use. Features include:

- CONCURRENT FUNCTIONALITY** Whether at home or in the office, a full browser-based solution allows users a uniform web experience— including visual and navigation features.
- INTUITIVE NAVIGATION** Easily transitions from one task to another, or back to the start. The System incorporates ‘Google™-style’ search capabilities.
- SIMPLE COMMANDS** Simple easy to follow “OK” or “Cancel” command buttons with alternate action task links throughout.

CONFIGURABLE Configure to as much (or little) field-level and task-level help as needed.

**CONVERSION/
GO-LIVE** Possible within six months of receiving clean image *and* index data. The optimal Go-Live start date is negotiated with the County Clerk after Commissioners' Court approval based on available implementation resources and the needs of the County Clerk Office.

REAL-TIME Reliable, high performance, online, real-time environment.

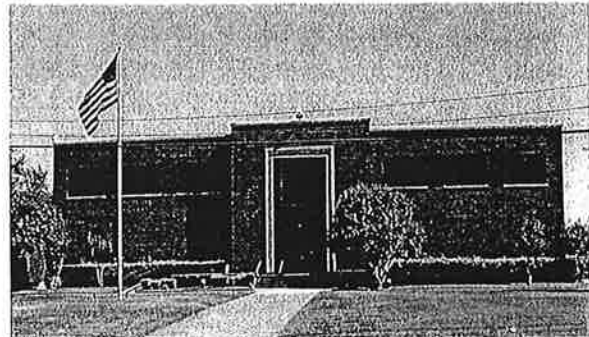
**STAFF & PUBLIC
USER TRAINING** Kofile offers an intensive training program on an unlimited basis and training is available at any time.

**MAINTENANCE
& UPDATES** Kofile is responsible for software updates and performs updates on a scheduled basis, at least twice per year and as required.

**RECOVERY
& BACK-UPS** Backups are automatic and do not involve County personnel (unless otherwise requested). Backups occur off-site and are managed by Kofile. In addition, as an optional service, the County may also request that a second backup of all County data occurs at a County-designated location.

**CUSTOMER
SUPPORT** Support staff are located in Dallas at Kofile's Data Center. They are trained to handle any problem type and understand the need to use simple instructions. Support will exceed customer expectations.

The Blanco County Clerk's support and microfilming services (if purchased) are fulfilled at the Kofile facility located at 6300 Cedar Springs Road, Dallas, TX 75235—*see pictured*.



Kofile also has a staff of deployable resources in Dallas, San Antonio, and Edinburg.

**FLEXIBLE
eRECORDING** Allows for multiple local entities (e.g., title companies, government entities, other county departments) to file directly into the System without third party involvement.

SERVICES INCLUDED IN THE AGREEMENT

- Helpdesk services for public inquiries regarding hosted data and ecommerce services.
- Real-time Public Access support for optimal service and support for County customers and constituents locally and globally 24 hours per day, seven days per week, and 365 days per year. Support is staffed with five dedicated service technicians located in the United States.
- Kofile provides price quotes for and, if approved, fulfills open records requests and directly invoices the requestor.
- Included in this System's support services cost, the County itself can fulfill open records requests or assign this task directly to Kofile support.

OPTICAL CHARACTER RECOGNITION (OCR) SEARCH

- OCR processing of all existing historical typescript (typed) Real Property images residing on the current system. These images are processed and loaded to *Vanguard Records Management* allowing keyword searching of these historical records. All existing data conversion and this OCR processing is included in the quoted System pricing at no additional cost.
- Backfile OCR processing is computer processor intensive and, therefore, time consuming. It may require several months after Go-Live for completion. Handwritten records are not effectively recognized by current OCR technology, and are not processed by the OCR engine.

FUTURE DEVELOPMENT FEATURES

These features have passed design and are in either development and/or testing.

TOUCHABLE & CLICKABLE INDEXING

- Upon document intake, all documents are processed for OCR. Words that appear to meet the County's indexing requirements are highlighted on the scanned image. An indexer can tab through these selected words and use a hot key to assign specific index fields. In addition, a clerk can select an index field and then click/touch the words to appear in the index field in any order. Also, one can select long form text and place it within the field e.g., a lengthy legal description). *Already designed, this function is development.*

FRAUD ALERT

- This Kofile service will enables constituents to opt into a fraud alert program. At the day's close, any name(s) entered into the System are reviewed. An email is created with a link to any document that matches exactly the name(s) entered by the user. The user can review the document to determine if there is additional actions required. *This function is in design and programing.*

NEW SEARCH FEATURES

- Multiple search windows open at once.
- Moveable columns.
- User-defined display criteria.
- Integrated QuickLink® Search of County's existing Grantor/Grantee Book Indexes and corresponding document Images.
- Built-in notepad and abstract creation/export.

OPTIONAL SERVICES AVAILABLE (AT ADDITIONAL COSTS)

DAILY INDEXING OF REAL PROPERTY RECORDS

- Full Service Indexing of Real Property records filed daily.

Indexing services include:

- 12- to 24-hour turnaround on Daily Indexing
- Key & Blind Re-Key Verification of all Documents
- Document Code Consolidation

CREATION OF DAILY ARCHIVAL MICROFILM & VAULT STORAGE

- Creation and storage of day-forward microfilm.
- Creation of 16 mm microfilm from digital images (such as "gap" film or film duplication orders).
- Media vault storage of Blanco County Clerk's microfilm (created from this project) at Kofile's secure, climate-controlled, specialized Dallas facility.

HARDWARE CHECKLIST

Per the estimated size of the new System and the Office's current need, Kofile can provide the following hardware with this solution.

BLANCO COUNTY CLERK'S OFFICE SYSTEM HARDWARE CHECKLIST				
ITEM	QTY.		HARDWARE & SYSTEM SOFTWARE	DESCRIPTION
	HARDWARE OPTION	SOFTWARE ONLY		
PC	<i>(4) Staff Workstations</i>			
	<i>(2) Public Access Workstations</i>			
	4	-	Dell™ OptiPlex 7470 All-in-One	Intel Core™ i7-7700 (QuadCore/8MB/8T/3.6GHz/65W) 16GB DDR4 (2x8G)
	2	-	Dell™ OptiPlex 7450 All-in-One	Intel Core™ i5 8GB DDR4 (1x8G)
	Windows 10 Pro or Enterprise 23.8" WLED Full-HD or UHD 4K Touch Display M.2 128GB PCIe Class 40 Solid State Drive Gigabit Ethernet Adapter KM714 Wireless Keyboard and Mouse Combo ProSupport Plus: Next Business Day Onsite 5 Years			
PRINTER	3	-	HP LaserJet M608dn Printer	Monochrome, Duplex, Letter, Legal, 600 Sheet Capacity
	1	-	ZEBRA GX420T Barcode Printer (GX42-102411-000)	Thermal transfer prints, 203 dpi, 4" print width, USB, Serial, Ethernet Interfaces, Dispenser. Includes power cord & USB cable.
SCANNER	4	-	Fujitsu® fi-7180™ Color & Mono Desktop Document Scanner	Duplex - 8.5x14 - 600 dpi x 600 dpi - ≤80 ppm (mono or color) - ADF (80 sheets), ≤6,000 scans/day - USB 3.0. Basic Extended Service Agreement 3 yrs. On Site.
ACCESSORY /OTHER	1	1	APC BACK-UPS	
	7	7	Surge Protector Strip	
	7	7	Solar Winds Remote Management	
CASH DRAWER	3	-	APG VASARIO 1616 (VB320-BL1616)	16.2Wx16.3Dx4.3H, 320 MultiPRO Interface for all 24V printers & terminals, Dual Media Slots, Fixed 5 bill/5 coin till. Cables separate-see accessories. Color: Black.
SOFTWARE	3	3	BlackIce TIFF Writer (1 License)	TIFF Print Driver (used for TER Interface)
CSO APPLIANCE	1	1	Dell™ OptiPlex 7060 MFF	Intel® Core™ i5-8500T 2.5" 500 GB 7200RPM SATA HDD Up to 8GB 1X8GB DDR4 2666MHz Non-ECC Windows® 10 Pro 64bit 90W external PSU (for 35w CPU) 130W external PSU (for 65w CPU) Wired Mouse, Keyboard

PRICE PROPOSAL

Kofile provides a simple pricing mechanism. Pricing is "all inclusive." This includes any hardware and software—as directed by the County. *Pricing is good for 90 days without a signed agreement.* Please note that additional workstations or equipment incurs additional charges.

SOLUTION: SOFTWARE & HARDWARE

- ▶ For the Main Office, the Vanguard Records Management System is extended at \$1,946.25 per month. This equates to 6 licenses at \$324,375 per license per Month for the County Clerk's Office.

SOLUTION: SOFTWARE ONLY

- ▶ For the Main Office, the Vanguard Records Management System is extended at \$1,536.00 per month. This equates to 6 licenses at \$256.00 per license per Month for the County Clerk's Office.
- ▶ Internet Hosting Services (based on \$1.00 per page service fee for internet purchases) (Additionally, Kofile will apply a \$2.00 fee for each document or document portion purchased via the Internet eCommerce Service. Kofile absorbs all third-party eCommerce costs. 100% of all revenues received from this service are rebated to Blanco County Clerk as a credit on monthly invoices.)
- ▶ Full Service Daily Indexing of Real Property at \$3.07 per document.
- ▶ Conversion of Digital Images to 16 mm Archival Microfilm is available at \$0.06 per image. Initial evaluation and inventory of current microfilm is available for a one-time fee of \$500.00.*

*Microfilm vault storage is included as long as the County maintains the Vanguard System or not more than two years has passed since the County has been engaged in contract work. After two years, Kofile reserves the option to propose cost for continued storage or the County has the option to take possession of microfilm.

TERMS & CONDITIONS

- The anticipated start date for Go Live will be determined upon Commissioners Court approval.
- Pricing includes all installation, implementation, user training, and all data conversion. Pricing also includes OCR for all of the County Clerk Office's historical real property images. Pricing also includes all ongoing software support and upgrades.
- No set term is required, unless requested. Regardless of the desired term, this Agreement's per month price is fixed for the initial 60 months. For a five-year Agreement, the term is ongoing on a monthly basis for five years.
- The Agreement term and invoicing commences at System Go-Live, not the date of the Agreement Execution.
- Either party may terminate the Agreement without penalty per a written notice at least 30 days prior.

- All data and images are the property of Blanco County and are provided upon request to the County or County-approved recipients.
- The County is responsible for providing sufficient Internet bandwidth to support system functionality. Said bandwidth shall be dedicated for the System at both the main and remote office locations (if applicable).
- **NOTE:** The System provided under this Agreement includes technical information, software programs, equipment, designs, specifications, drawings, documentation, reports, and other materials (individually and collectively "Kofile Intellectual Property", hereby KIP). County understands and agrees that all KIP (including all software upgrades, modifications, and customizations) provided under this Agreement shall at all times remain the property of Kofile. To the extent the System includes third-party software components provided by Kofile as part of the System, such third-party software will be subject to the provisions of the software licenses provided by those third-party software vendors. The provisions of this Section shall survive termination of this Agreement. Kofile hereby grants to County a limited, non-exclusive, non-transferable, revocable license to use the KIP included in the System solely for the internal operations of County, and only during the Term of this Agreement. Kofile represents and warrants that Kofile possesses all rights necessary to effectuate the license set forth in this Section. The license granted under this Section does not include the right to grant sublicenses for the KIP to any third party, including other persons, agencies, or other governmental entities that are not parties to this Agreement. County and its employees and agents will not cause or permit reverse engineering of all or any portion of the KIP; will not distribute, disclose, loan, market, rent, lease, or otherwise transfer to any third party any portion of the KIP without prior written authorization by Kofile; and will not export any Kofile software products in violation of federal export laws or regulations. The provisions of this Section shall survive termination of this Agreement.

COUNTY ACCEPTANCE

The Agreement term and invoicing commences at System Go-Live, not the date of the Agreement Execution.

OPTIONAL SERVICES: DAILY INDEXING (\$3.07/DOCUMENT) DAILY MICROFILM (\$0.05/IMAGE)

KOFILE TECHNOLOGIES, INC.

BLANCO COUNTY, TEXAS

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

GSA SCHEDULE 70 CONTRACT COOPERATIVE PURCHASING

Kofile has a federal cooperative purchasing (CO-OP) contract that extends to local governments: **GSA Schedule 70 Contract No. GS-35F-275AA**. Blanco County is eligible for to purchase from it.

Our Schedule 70 CO-OP Contract presents professional Information technology labor categories for data conversion & records management services. Other information from GSA literature includes:

- ▶ *The Group 70 contract is available for Cooperative Purchasing with local governments at any time, for any reason, using any funds available.*
- ▶ *It is entirely voluntary.*
- ▶ *The eligible vendors are knowledgeable about Cooperative Purchasing. Vendors are prepared to be a GSA customer's primary point of contact. Furthermore, customers are free to enter into a Cooperative Purchasing agreement with any Schedule vendor without involving GSA.*

To purchase from GSA, follow Blanco County's applicable purchasing requirements. When a Purchase Order is issued, it must reference Kofile's **GSA Contract No. GS-35F-275AA**. Kofile reports the sale to GSA (upon payment) and a 0.75% fee is built in the client's quote for the order for the GSA.

The total prices on Page 8 are billed per hourly charges and include the following:

IMPLEMENTATION & SUPPORT INITIAL FEE (annual)							
VANGUARD SERVICES PROVIDED	PART NO.	DESCRIPTION	UNIT PRICE	HARDWARE & SOFTWARE: \$23,355.00/YEAR		SOFTWARE ONLY: \$18,432.00/YEAR	
				QTY.	ITEM TOTAL	QTY.	ITEM TOTAL
6 Software Licenses, Set Up, Installation, Implementation, Training, Data Conversion, and Software Support & Upgrades	TSC002	Customer Support Specialist/Business Hours	\$167.16/Hour	23	\$3,844.68	20	\$3,343.20
	TSC004	Database Administrator	\$183.97 /Hour	7.6	\$1,398.17	7.6	\$1,398.17
	TCS009	Project Architect	\$183.97/Hour	7.20796	\$1326.05	1.98504	\$365.19
	TCS010	Project Manager	\$183.97/Hour	50	\$9,198.50	40	\$7,358.80
	TCS011	Software Programmer	\$208.84 /Hour	10	\$2,088.40	6	\$1,253.04
	TCS014	Trainer	\$157.12/Hour	35	\$5,499.20	30	\$4,713.60

*Firm Fixed Price (Billing will not exceed Annual Services Support agreed upon regardless of the actual Support & Maintenance Hours required). Firm Fixed Price will remain unchanged for up to 5 years.

Daily Indexing, Daily Film Creation, and initial film Inventory and Assessment services will be billed per the following hourly charges:

GSA BILLING LINE ITEMS		
PART NO.	DESCRIPTION	UNIT PRICE
TCS007	Information Assurance Engineer I	\$65.00/Hour